



## YEARLY STATUS REPORT - 2020-2021

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	Saurashtra University
• Name of the Head of the institution	Dr.Girish Bhimani
• Designation	Vice Chancellor
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02812577633
• Mobile no	9913031653
• Registered e-mail	iqac@sauuni.ac.in
• Alternate e-mail address	registrar@sauuni.ac.in
• City/Town	Rajkot
• State/UT	Gujarat
• Pin Code	360005
<b>2.Institutional status</b>	
• University	State
• Type of Institution	Co-education
• Location	Semi-Urban
• Name of the IQAC Co-ordinator/Director	Dr. S. K. Vaidya

• Phone no./Alternate phone no	02812578501
• Mobile	9825292539
• IQAC e-mail address	iqac@sauuni.ac.in
• Alternate Email address	directoriqac@sauuni.ac.in
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://www.saurashtrauniversity.edu/uni-files/iqac/aqar/AQAR%202019-20.pdf">https://www.saurashtrauniversity.edu/uni-files/iqac/aqar/AQAR%202019-20.pdf</a>
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://saurashtrauniversity.edu/docs/downloads/2022-09-16/academic-calender-2020-21-20220916162526-74.pdf">https://saurashtrauniversity.edu/docs/downloads/2022-09-16/academic-calender-2020-21-20220916162526-74.pdf</a>

**5.Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	Four Star	71.4	2002	12/02/2002	11/02/2007
Cycle 2	B	2.93	2009	08/03/2009	07/03/2014
Cycle 3	A	3.05	2014	24/09/2014	23/09/2019
Cycle 4	B	2.49	2021	23/02/2021	22/02/2026

**6.Date of Establishment of IQAC** 14/07/2004

**7.Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
Department of Physics	FIST	DST	2016	19100000

**8.Whether composition of IQAC as per latest NAAC guidelines** Yes

- Upload latest notification of formation of IQAC [View File](#)

<b>9.No. of IQAC meetings held during the year</b>	<b>3</b>
<ul style="list-style-type: none"> <li>The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website. (Please upload, minutes of meetings and action taken report)</li> </ul>	<b>Yes</b>
<ul style="list-style-type: none"> <li>(Please upload, minutes of meetings and action taken report)</li> </ul>	<a href="#">View File</a>
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>	
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
<p>1. Conducted academic audit across all the PG departments on the university campus. 2. Conducted a workshop dated 16/7/2021 on the right implementation of NEP -2020. 3. Rs 5 Lakhs earmarked for Seed Money Project for faculties of Saurashtra University.</p>	
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>	
Plan of Action	Achievements/Outcomes
Recommended to revise the syllabi according to the requirement of National Education Policy-2020	The faculties and supporting staff of the university became aware with the recommendation of National Education Policy- 2020
In order to inculcate to research attitude among students the IQAC has initiated the Student Research Assistant Scheme	Students sensitized for Research, Innovation and Start up
It is decide to encourage the faculties by funding to initiate the research work	The junior faculties who are not eligible to receive funding from any other agencies are encouraged.

<b>13. Whether the AQAR was placed before statutory body?</b>	<b>No</b>				
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>					
<table border="1"> <thead> <tr> <th>Name</th> <th>Date of meeting(s)</th> </tr> </thead> <tbody> <tr> <td><b>Nil</b></td> <td><b>Nil</b></td> </tr> </tbody> </table>		Name	Date of meeting(s)	<b>Nil</b>	<b>Nil</b>
Name	Date of meeting(s)				
<b>Nil</b>	<b>Nil</b>				
<b>14. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to Assess the functioning?</b>	<b>No</b>				
<b>15. Whether institutional data submitted to AISHE</b>					
<table border="1"> <thead> <tr> <th>Year</th> <th>Date of Submission</th> </tr> </thead> <tbody> <tr> <td><b>2022</b></td> <td><b>28/03/2022</b></td> </tr> </tbody> </table>		Year	Date of Submission	<b>2022</b>	<b>28/03/2022</b>
Year	Date of Submission				
<b>2022</b>	<b>28/03/2022</b>				
<b>16. Multidisciplinary / interdisciplinary</b>					
<b>17. Academic bank of credits (ABC):</b>					
<b>18. Skill development:</b>					
<b>19. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)</b>					
<b>20. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):</b>					
<b>21. Distance education/online education:</b>					

## Extended Profile

<b>1.Programme</b>	
1.1 Number of programmes offered during the year:	<b>108</b>
1.2 Number of departments offering academic programmes	<b>29</b>
<b>2.Student</b>	
2.1 Number of students during the year	<b>1464</b>
2.2 Number of outgoing / final year students during the year:	<b>1304</b>
2.3 Number of students appeared in the University examination during the year	<b>5836</b>
2.4 Number of revaluation applications during the year	<b>330</b>
<b>3.Academic</b>	
3.1 Number of courses in all Programmes during the year	<b>1314</b>
3.2 Number of full time teachers during the year	<b>103</b>
3.3 Number of sanctioned posts during the year	<b>157</b>
<b>4.Institution</b>	
4.1 Number of eligible applications received for admissions to all the	<b>4815</b>

Programmes during the year	
4.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	893
4.3 Total number of classrooms and seminar halls	129
4.4 Total number of computers in the campus for academic purpose	750
4.5 Total expenditure excluding salary during the year (INR in lakhs)	72.43

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which is reflected in Programme outcomes (POs), Programme Specific Outcomes(PSOs) and Course Outcomes(COs) of the Programmes offered by the University

The curricula developed and implemented so that they may able to satisfy the need of all the stakeholders and prepare students for placement.

The curricula are designed with proper focus to attain program outcomes, program-specific outcomes and course outcomes. The learning is anticipated through projects, presentations, and field visits and group activities. The university has developed a system of receiving structured feedback and action is also taken based on the feedback obtained.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

#### 1.1.2 - Number of Programmes where syllabus revision was carried out during the year

0

File Description	Documents
Upload the data template	No File Uploaded
Upload relevant supporting document	No File Uploaded

### 1.1.3 - Total number of courses having focus on employability/ entrepreneurship/ skill development offered by the University during the year

#### 1.1.3.1 - Number of courses having focus on employability/ entrepreneurship/ skill development during the year

201

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

## 1.2 - Academic Flexibility

### 1.2.1 - Number of new courses introduced of the total number of courses across all programs offered during the year

0

File Description	Documents
Upload the data template	No File Uploaded
Upload relevant supporting document	No File Uploaded

### 1.2.2 - Number of Programmes in which Choice Based Credit System (CBCS)/elective course system has been implemented during the year

0

File Description	Documents
Upload the data template	No File Uploaded
Upload relevant supporting document	No File Uploaded

## 1.3 - Curriculum Enrichment

### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The university offers a wide range of courses in all the academic program that have integrated cross-cutting issues relevant to gender, environment and sustainability, human values, and professional ethics. The university strongly believes in the inculcation of human values, gender equality, professional ethics, promotion of environmental conservation, and sustainable development among its students and research scholars. Moreover, the university has a centre "Vidushi", which runs exclusive awareness programs on women empowerment. All courses on languages and literature include an in-depth study of several literary works that deal with gender, societal issues, human values, ethics, environmental issues as well as cultural aspects. The departments other than humanities and social sciences have courses like 'Advances in Environmental Chemistry,' 'Pharmaceutical Jurisprudence,' 'Organisational Behaviour,' 'Corporate Legal Framework,' 'Conventional Energy Resources' related to environmental sustainability, human values, and professional ethics, which integrates various crosscutting issues.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

### 1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

0

File Description	Documents
Upload the data template	No File Uploaded
Upload relevant supporting document	No File Uploaded

### 1.3.3 - Total number of students enrolled in the courses under 1.3.2 above

#### 1.3.3.1 - Number of students enrolled in value-added courses imparting transferable and life skills offered during the year

0

File Description	Documents
Upload the data template	No File Uploaded
Upload relevant supporting document	No File Uploaded



**1.3.4 - Number of students undertaking field projects / research projects / internships during the year****291**

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

**1.4 - Feedback System****1.4.1 - Structured feedback for design and review of syllabus – semester wise / is received from Students Teachers Employers Alumni**

- None of the above

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

**1.4.2 - Feedback processes of the institution may be classified as follows**

- Feedback not collected

File Description	Documents
Upload relevant supporting document	No File Uploaded

**TEACHING-LEARNING AND EVALUATION****2.1 - Student Enrollment and Profile****2.1.1 - Demand Ratio****2.1.1.1 - Number of seats available during the year****2209**

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

**2.1.2 - Total number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per applicable reservation policy during the year (Excluding Supernumerary Seats)****2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

774

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

All departments of the University have their own mechanism for assessment of students who are slow learners and fast learners. The majority of the departments are practicing to uplift the slow learners by providing a special type of bridge courses, remedial coaching, etc. Evaluation is generally done by personal observation, viva and examinations. Slow learners are also treated by arranging seminars, assignments, debates, group discussions, weekly seminars, expert lectures and personal mentoring. Students are also involved in basic research and hands-on training to improve their skills. Fast learners at the same time are motivated further towards deep research activities and industrial projects. Special care of slow learners is also taken by arranging extra classes of their subjects, repetition of content through extra lectures, giving coaching of NET/SLET/GPAT examinations, etc. Career Counseling and Development Centre (CCDC) of the University is also actively participating in such improvement programs for students for giving its share through the arrangement of mentors and speakers. Motivational lecture series arrangement for motivating slow and fast learners is also a uniqueness of the Saurashtra University. The remedial examination is conducted in many Departments as an internal arrangement to give further chance to slow learners for building up their better performance in the terminal examination. Students are motivated to take part in various competitions arranged within Gujarat and also outside of the state. Students in certain Departments are encouraged to present their research work through a poster or oral presentation. Department of Statistics gives training to the students on various statistical tools in order to improve their skills. Industrial visit is also arranged for students to make them understand an actual picture of their field. Students are given training for facing interviews, improving their Curriculum Vitae, improving their personality and also being trained through fieldwork.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link For Additional Information	Nil

### 2.2.2 - Student - Full time teacher ratio during the year

Number of Students	Number of Teachers
1464	103

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences

Student-centric methods, such as experiential learning, participative learning, and problem-solving methodologies, are used for enhancing learning experiences. Students play an active role, and they choose what they learn and how they learn. Student's suggestions are sought in designing the courses and syllabus through workshops and feedback mechanisms in various departments. The departments under the purview of the central council have to follow the syllabus that the council decided. This syllabus is also based on motivating students to participate in various group activities such as poster presentations, group discussions, and competition. Further, the departments encourage students to participate with the community through case studies, survey work, and exhibitions. Such activities and community engagement have been made as a curricular component for students. They are also encouraged to participate through various activities and competitions like posters related to environmental hazards, pharmaceutical and science museum preparation, and plantation.

Experimental learning is provided to students to augment their academic progress. In classrooms, students are engaged in real-time assignments, seminars, quizzes, debates, research studies, and laboratory experiments. Based on the individual interest students, departments also conduct various activities such as workshops, seminars, games, and competitions that bring out the students'

hidden talents. Every year, science departments provide training for students to improve their skills. Dissertation work assigned to students is a great learning process that is adopted by most of the departments. The Departments adopt the mentor-mentee system to cater to the implicit needs of the students. Mentor-mentee meetings are routinely conducted for the students to provide individualized attention and assist students on all fronts, be it psychological, social, or economic. There is a dedicated center called Career Counseling and Development Centre (CCDC) that provides both personal and career counseling with well-trained counselors. Students avail scholarships offered by the government and non-government bodies. Students are given special coaching for competitive examinations, soft skills, and life skills. Sports and Yoga provide physical and inner strength to the students. Youth festivals, sports, and cultural programs provide a platform for the students to show their professional and individual talents.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

2.3.2 - Teachers use ICT enabled tools including online resources for effective teaching and learning processes during the year

Saurashtra university is one of the largest and oldest government university in Gujarat state. Teaching and learning are some of the critical objectives of university teachers. Looking at the current scenario, where e-governance is playing a vital role, all the faculties are continually getting updated with new helpful ICT tools. These ICT tools help in active learning for students. However, teachers also need specific professional development opportunities to increase their ability to use ICT for assessing online resources, formative learning assessment, and fostering student interaction and collaboration. There is a list of reasons which demonstrate that ICT tools can enhance teaching and learning in the 21st century. Some of the main reasons are student motivation, student attainment levels, student engagement in subject learning. These new ICT technologies can be used to do traditional things as well but in a different and more motivating manner.

Consequently, teachers are challenged not only to integrate technology into traditional aspects of literacy instruction but also to engage students in emerging technological literacies. Many ICT tools are implemented successfully in a learning environment like youtube, smartboards, e-books, e-materials, and google group tools. Most of the classrooms are equipped with ICT tools. The teachers are

using ICT tools such as multi multimedia projectors, smart-boards, mobile app, and PowerPoint presentations. Few teachers are also engaged in web-based teaching. The animation, videos, interactive board, and are also used as a tool for teaching.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

### 2.3.3 - Ratio of students to mentor for academic and other related issues during the year

#### 2.3.3.1 - Number of mentors

58

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Total Number of full time teachers against sanctioned posts during the year

103

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

#### 2.4.2 - Total Number of full time teachers with Ph.D./D.M/M.Ch./D.N.B Superspeciality/D.Sc./D'Lit. during the year

98

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

#### 2.4.3 - Total teaching experience of full time teachers in the same institution during the year

##### 2.4.3.1 - Total experience of full-time teachers

1767

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

#### 2.4.4 - Total number of full time teachers who received awards, recognition, fellowships at State, National, International level from Government/Govt. recognised bodies during the year

10

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

### 2.5 - Evaluation Process and Reforms

#### 2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

Nil

#### 2.5.1.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results year wise during the year

45

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

#### 2.5.2 - Total number of student complaints/grievances about evaluation against total number appeared in the examinations during the year

330

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

2.5.3 - IT integration and reforms in the examination procedures and processes (continuous internal assessment and end-semester assessment) have brought in considerable improvement in examination management system of the institution



Significant operations of the examination system are automated through an online web-based solution. Students of Saurashtra university campuses and affiliated colleges are getting benefits of continuous reforms in the examination procedure by integrating IT-enabled systems like Online web-based exam forms with the inclusion of payment gateway so that students could pay their fees online, which saves their time, energy and money. Due to the automation of the Examination Section, students' visits to the departments and affiliated colleges are minimized. Saurashtra university has created an in-house printing facility to print the final documents such as mark sheets and other certificates with the photograph of the student. Computerized online Hall Tickets are generated with a photograph of the student for identification during the examination. Online payment of examination fee has also been introduced. Assessment of answer books is centralized at the university campus in a dedicated building named Convention Building. Recently, the moderation procedure has been introduced in undergraduate exams. The seating arrangement of the examinee is shuffled among nearby institutes to curb the menace of mass copying and unfair means. Various stages of examination system starting from enrollment to issue of degree certificates are automated. In the Choice Based Credit System (CBCS) pattern, the Continuous Comprehensive Assessment (CCA) has been introduced. The departments assess their students on various parameters, including summative and formative modes of assessments. External assessment and internal assessment weightage is 70:30 for Post-Graduation programs. The Internal Assessment marks as part of CCA are shown to the students and displayed on the University website. Further, examination results are also uploaded on the University website as part of the atomization of the University Examination Section. Credit and grade system for all courses have been developed. Grade points are assigned on a 10 point scale based on the range of marks secured by the students. Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA) is calculated based on the statement of marks, grades, and consolidated statements of marks and grades given. The students are continuously accessed by internal examination/ assessment of various types. Department following norms of All India Council of Technical Education (AICTE) and other councils have little variation in the ratio of external and internal assessment marks ratio. For example, the department of pharmaceutical science under the norms of the Pharmacy Council of India (PCI) has given its own assessment rules with 25:75 ratio of internal to external examination; a minimum of 50% marks passing rules. Such provisions motivate students to work hard to get through in all subjects. As per the rules, the University is conducting an

external examination of all odd and even semesters at the end of every semester. Hence, students are given more chances of attending and passing the subjects.

File Description	Documents
Upload relevant supporting document	No File Uploaded

#### 2.5.4 - Status of automation of Examination division along with approved Examination Manual

A. 100% automation of entire division & implementation of Examination Management System (EMS)

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - The institution has stated learning outcomes (generic and programme specific)/graduate attributes which are integrated into the assessment process and widely publicized through the website and other documents

The course and program outcomes for each university syllabus are proposed by the Board of Studies (BoS) of individual faculties followed by the faculty, academic council. Then it is implemented from the concerned academic term. The course and program outcomes are proposed by thinking that students can be eligible and competent not only at local or national but also at a global level. Each course of each program is designed in such a way that the students are guided to work more practical oriented rather than theoretical. Whenever and wherever project work is required, it is incorporated in the syllabus. Moreover, these outcomes are also framed to provide multidisciplinary knowledge, core skill development, and development of ethical values and positive attitudes among the students. Due to all such types of care, the students are easily able to satisfy the need of the industries and the society; and they get easily placed in the industries or opting to be self-employed. The university has adopted several mechanisms and practices to communicate programs and course learning outcomes to all stakeholders. The university believes that the departmental program objectives should be reflected through program and course learning outcomes. The university uses precise mechanisms to engage in necessary syllabus revision, policy modification, student support, and employability to



demonstrate its continuous efforts for improvement and success in achieving its vision and mission statement.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes, Programme specific outcomes and course outcomes are evaluated by the institution during the year

The course learning objectives determine course content and assessment strategies. They ensure the implementation of outcome-based education. Thus the teaching, learning, and assessment strategies are structured to facilitate the achievement of intended learning outcomes. Whatever the departments identify the outcome, the same is discussed in the staff council meeting; the same thing is also put before the respective Board of Studies, and discussion takes place with the concerned department of the University. Further, the same matter is discussed with the industry experts. The industry experts' suggestions and observations are taken seriously; further efforts are made to resolve issues by the Departments with the University authorities' help. Data about the outcome of learning by the students are collected regularly and continuously. Not only the physical presence of the students are counted but also their performance in internal evaluation (assignments, projects, and presentations.), and their performance in the term-end exam are noted. The faculty members play advisory roles to discuss the variations or deviations in students' performance, if any, by interacting with them.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

2.6.3 - Number of students passed during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

2180

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a web link)**

<https://sss.sauuuni.ac.in/>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Promotion of Research and Facilities

3.1.1 - The institution Research facilities are frequently updated and there is well defined policy for promotion of research which is uploaded on the institutional website and implemented

As per the Saurashtra University Act, 1965, the provision has been made for the promotion of research. According to the policy, the budget provision has been made every year for

- Seed money projects
- Minor and Major research projects
- Student research project grant
- Grant for participation in conference.

Also, the university has instituted Prof. Dolarray Mankad Awards for excellence in research and to encourage the students and faculties to perform the quality research.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

**3.1.2 - The institution provides seed money to its teachers for research (amount INR in Lakhs)**

2.55

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

**3.1.3 - Number of teachers receiving national/ international fellowship/financial support by various agencies for advanced studies/ research during the year**

1

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

### 3.1.4 - Number of JRFs, SRFs, Post-Doctoral Fellows, Research Associates and other research fellows enrolled in the institution during the year

49

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

### 3.1.5 - Institution has the following facilities to support research

**Central Instrumentation**      A. Any 4 or more of the above  
**Centre Animal House/Green House Museum**  
**Media laboratory/Studios Business Lab**  
**Research/Statistical Databases Moot court**  
**Theatre Art Gallery**

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

### 3.1.6 - Number of departments with UGC-SAP, CAS, DST-FIST, DBT, ICSSR and other recognitions by national and international agencies during the year

1

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

## 3.2 - Resource Mobilization for Research

### 3.2.1 - Extramural funding for Research (Grants sponsored by the non-government sources such as industry, corporate houses, international bodies for research projects) endowments, Chairs in the University during the year (INR in Lakhs)

0

File Description	Documents
Upload the data template	No File Uploaded
Upload relevant supporting document	No File Uploaded

### 3.2.2 - Grants for research projects sponsored by the government agencies during the year (INR in Lakhs)

205.75

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

### 3.2.3 - Number of research projects per teacher funded by government and non-government agencies during the year

16

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

## 3.3 - Innovation Ecosystem

3.3.1 - Institution has created an eco-system for innovations including Incubation centre and other initiatives for creation and transfer of knowledge

The basic purpose of an incubation center is to inculcate qualities of entrepreneurs among students. The Saurashtra university is quite effortful in nurturing this quality of initiating enterprising qualities among its students. The design lab working in the department of electronics is of its kind of incubation center. Following are the top 10 best projects carried out by the students as skill development: Stepper motor control is one of the essential components of a 3D Printer. The project on 'Frame making of 3D printer' is very successful. A Bi-directional DC motor speed control is a technology related to 3D printing. Weather clock is a newer technology for Arduino Board used in Radar. The real-time audio processing is used in virtual instrument engineering workbench. It is one of the advanced software tools simulating the hardware environment. SMS based device control using AT89s52 is an AI for on-

off control of any device. BlackLine follower robot is an AI technology built by using microcontroller.

Apart from the above mentioned projects, significant technology development of creating a drone prototype, Frame making of 3D printer, automatic school bell system, medicine reminder system, and greenhouse humidity and temperature control system was also developed.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

### 3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

Nil

#### 3.3.2.1 - Total number of workshops/seminars conducted on Research methodology, Intellectual Property Rights (IPR), entrepreneurship, skill development year wise during the year

4

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

### 3.3.3 - Number of awards / recognitions received for research/innovations by the institution/teachers/research scholars/students during the year

#### 3.3.3.1 - Total number of awards / recognitions received for research/innovations won by institution/teachers/research scholars/students year wise during the year

6

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

## 3.4 - Research Publications and Awards

### 3.4.1 - The institution ensures implementation of its stated Code of Ethics for research

#### 3.4.1.1 - The institution has a stated Code of **A. All of the above**

**Ethics for research and the implementation of which is ensured through the following**

- 1. Inclusion of research ethics in the research methodology course work**
- 2. Presence of institutional Ethics committees (Animal, chemical, bio-ethics etc)**
- 3. Plagiarism check**
- 4. Research Advisory Committee**

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

**3.4.2 - The institution provides incentives to teachers who receive state, national and international recognitions/awards Commendation and monetary incentive at a University function Commendation and medal at a University function Certificate of honor Announcement in the Newsletter / website**

**E. None of the above**

File Description	Documents
Upload the data template	No File Uploaded
Upload relevant supporting document	No File Uploaded

**3.4.3 - Number of Patents published/awarded during the year**

**3.4.3.1 - Total number of Patents published/awarded year wise during the year**

**4**

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

**3.4.4 - Number of Ph.D's awarded per teacher during the year**

**3.4.4.1 - How many Ph.D's are awarded during the year**

**123**

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

### 3.4.5 - Number of research papers per teacher in the Journals notified on UGC website during the year

3

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

### 3.4.6 - Number of books and chapters in edited volumes published per teacher during the year

#### 3.4.6.1 - Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings during the year

86

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

### 3.4.7 - E-content is developed by teachers For e- E. None of the above PG-Pathshala For CEC (Under Graduate) For SWAYAM For other MOOCs platform For NPTEL/NMEICT/any other Government Initiatives For Institutional LMS

File Description	Documents
Upload the data template	No File Uploaded
Upload relevant supporting document	No File Uploaded

### 3.4.8 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed



Scopus	Web of Science
5564	1175

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	No File Uploaded

### 3.4.9 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

Scopus	Web of Science
481	198

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	No File Uploaded
Any additional information	No File Uploaded

### 3.5 - Consultancy

3.5.1 - Institution has a policy on consultancy including revenue sharing between the institution and the individual and encourages its faculty to undertake consultancy

Saurashtra University has well-defined policy for Research and Consultancy. The share of revenue generated through the consultancy is distributed between individual and university is as per following criteria:

#### Project Consultation Rules

Case A (I): Where the consultation is on basis of intellectual input by the faculty Member/members alone & collectively without use of infrastructure (electricity, computer library etc.)

Case B (II): Where consultation is on basis of intellectual input by the faculty & with use of infrastructure of university

Case C (III): Where consultation is on basis of efforts put in by faculty / other Supportive staff & with use of infrastructure & inputs of universities (chemicals, glassware, instrumentation facilities)



Percentage sharing on 100% basis

Stakeholders

Case A

Case B

Case C

University

15

15

15

Department

25

35

45

Faculty/consultant

60

50

40

(IV) Where indirect/direct costs are involved, in case A, B, and C as the case may be, only after deducting the amount of actual expenditure, the consultation amount will be shared among individuals alone or those who are involved in the entire consultation work. The students who are offered for research fellowships from the project consultancy will in no case be a part of consultation sharing. However, they may be part of inventor group if their efforts are significant.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

### 3.5.2 - Revenue generated from consultancy and corporate training during the year (INR in Lakhs)

#### 3.5.2.1 - Total amount generated from consultancy and corporate training during the year (INR in lakhs)

6.18

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

### 3.6 - Extension Activities

3.6.1 - Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the year

The activities like Swachhata Abhiyan, AIDS awareness, Vyasana Mukti, Matdan Jagriti, gender equality, environmental awareness and tree plantation in the campus. Department of commerce conducted events like World Consumers Rights Day, International Yoga Day. Department of psychology conducted law awareness for women, Beti Bachao Abhiyan, Women Empowerment, and AIDS Awareness Program. Department of pharmaceutical science organized medical camps of different diseases like diabetes, obesity, anemia, and epilepsy. The chemistry department did activities like blood donation camps, charity work for soldiers. Department of statistics arranged extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development.

The department of human rights and international humanitarian law conducted human rights awareness programs. Department of Sanskrit goes to neighboring society to collect funds for the Blind Men Association. The department of home science carried out activities like vaccination, Beti Bachao, Save Environment, Anti Swine Flu Campaign. Department of Social Work examines community living and counsel focused groups such as youth, women, illiterate and socially backward. The department of bioscience conducted extension activity on health, hygiene and habitat (3H) sponsored by IQAC. The department of mathematics conducted a de-addiction program.

File Description	Documents
Upload relevant supporting document	No File Uploaded

### 3.6.2 - Number of awards received by the Institution, its teachers and students from Government /Government recognised bodies in recognition of the extension activities carried out during the year

#### 3.6.2.1 - Total number of awards and recognition received for extension activities from Government / Government recognised bodies during the year

6

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

### 3.6.3 - Number of extension and outreach programs conducted by the institution including those through NSS/NCC/Red cross/YRC during the year(including Government initiated programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. and those organised in collaboration with industry, community and NGOs)

10

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

### 3.6.4 - Total number of students participating in extension activities listed at 3.6.3 above during the year

982

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

## 3.7 - Collaboration

### 3.7.1 - Number of collaborative activities with other institutions/ research establishment/industry for research and academic development of faculty and students during

the year

### 3.7.1.1 - Total number of Collaborative activities with other institutions/ research establishment/industry for research and academic development of faculty and students during the year

10

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

### 3.7.2 - Number of functional MoUs with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the year

72

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The institution has adequate facilities for teaching - learning. viz., classrooms, laboratories, computing equipment, etc.

Most of the departments, particularly all Science, Business Management, and many Humanities departments, are wholly equipped with provision of power back-up, air-conditioned central instrumentation room, and machine room servers as the core units nurturing research culture amongst students and faculty members.

All classrooms of all Departments of the Saurashtra University are well equipped with smart boards with LCD Projectors, whiteboards, Public Address System (PAS) with internet connectivity.

All academic departments and all administrative sections of the Saurashtra university are connected with the GBPS dedicated lease line of BSNL. The university has led to install more than 500 Wi-Fi devices across the campus. The Wi-Fi facility is accessible to the teaching and non-teaching staff, students, and guests on the campus.

The university is committed to ensuring adequate safety and security of its students, staff, and other stakeholders on the campus. The university has installed more than 1000 Closed Circuit Television (CCTV) Cameras in the classrooms, faculty chambers, officers' chambers, and at the strategic outdoor locations across the campus. Each faculty member has been provided with a desktop computer, laptop along with printer.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

4.1.2 - The institution has adequate facilities for cultural activities, yoga, games (indoor, outdoor) and sports. (gymnasium, yoga centre, auditorium, etc.)

Saurashtra University has state-of-the-art sports facilities for indoor and outdoor events on the campus. The dimensions of the sports facilities are stated here below:

- Kabaddi Court - 13yards X 10 yards standard size court
- Basket Ball Court - 90 feet X 50 feet standard court as per the federation norms
- Badminton Courts - Singles 44 feet X 17 feet standard synthetic court
- Doubles 44 feet X 20 feet standard synthetic court
- Cricket Ground - 500 feet diameter, 22-yard cricket pitch
- Hockey Ground - 100X60 yard
- Astroturf ground Lawn Tennis - 22.77 meter

Singles 78 feetX20 feet standard synthetic court

Doubles 78 feetX36 feet standard synthetic court

- Table Tennis - Rectangular Board 9 feetX5 feet standard table as per the norms of the federation
- Football Ground - 110 yardsX90 yards standard grassy ground
- Athletics Ground - 400-meter standard grassy track
- Swimming Pool as per the needs of Sports Authority of India

(Semi - Olympic size 25 meters X 12.5 meters)

- Indoor Stadium - 26 meterX30 meter synthetic floor and practicing multipurpose hall
  - Gymnastics
  - Badminton
  - Table Tennis

- Judo
- Wrestling
- Kabbadi (matt)
- Kho Kho (matt)
- Weight Lifting
- Body Building

University organizes sports festival on an annual basis on the campus of the university and sometimes in its affiliated colleges. A total number of 37 sports events are included in the sports festival of the university. The campus of the university is vibrant, with a series of cultural activities. Saurashtra university observes 'Youth Festival' every year for three days for showcasing students' talent in various cultural activities. The competitions for 31 events take place on the campus. Students from the departments and affiliated colleges participate in the youth festival. Winners of the events are felicitated with the certificate of honor a token amount. Further, the departments on the campus observe various events full of cultural activities, i.e., Fresher's welcome party, farewell party, Janmashami, Navaratri, Ganesh Chaturthi, and Hindi Diwas.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

#### 4.1.3 - Availability of general campus facilities and overall ambience

##### The Temple:

The temple Saraswati - the Goddess of knowledge and Artis located in the garden opposite to

administrative building, which provides inspirational and positive vibrations to all.

##### The Statue of Swami Vivekananda:

The giant statue of 20 feet' height of youth icon 'Swami Vivekananda' is facing administrative

building teaches lessons of confidence, courage and character.

##### The Statue of Sardar Vallbhbhai Patel:

A replica of 'Statue of Unity' is put in front of the central library is a source of patriotism.

#### Sports Complex:

The Sardar Patel sports complex is having state of the art facilities like an indoor stadium, athletic

ground, cricket stadium, gymnasium and hokey ground of international standards. The swimming pool and

rifle shooting range are of Olympic standards are gems of the university's crown.

#### Women Freshness and Fitness Center:

The center is a gift to women employees and girl students. It has all types of exercising machines.

#### Community Party Plot:

A party plot is developed for social gatherings and functions.

#### Auditoriums:

There are five auditoriums located in the campus with capacities of 200 to 500 seats.

#### Health Center:

A health center provides OPD treatments to employees and students of the university. The consulting

physician and super specialists are also on the panel and remain available on specific weekdays.

#### Canteen and Refreshment Parlor:

Two canteens and an ice-cream parlor are providing quality snacks and nourishments.

#### LED Lighting:

At every sunset, the campus illuminates with beautiful LED lights.

#### Banking Facilities:

A branch of Central Bank of India (CBI) and two ATMs full-fill the financial needs.



**Hostels:**

There three boys hostels and three girls hostels on the campus provide secured accommodation to the

students on the campus.

**Guest House:**

Two guest houses provide accommodation to visiting guests.

**Staff Quarters:**

About 34 residential blocks provide accommodation to teaching and non-teaching employees.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

**4.1.4 - Total expenditure excluding salary for infrastructure augmentation during the year (INR in Lakhs)**

1495.17

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

**4.2 - Library as a Learning Resource**

4.2.1 - Library is automated using Integrated Library Management System (ILMS) and has digitisation facility

The library of Saurashtra University is fully automated using an integrated library management system with one server and 15 workstations. The implementation of automation of the library is carried out by five staff members and the remaining 10 nodes are used by the students. All the books are assigned a number as per the library coding system and stored in the database. Students and staff can independently access the books and required information very easily. The implementation and other requirement are described in detail as follow:

- Name of the ILMS software: SOUL



- Nature of automation (fully or partially): Fully
- Version: 2.2
- Year of automation: 2001

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

**4.2.2 - Institution has subscription for e-Library resources Library has regular subscription for the following: e – journals e-books e-ShodhSindhu Shodhganga Databases**

**B. Any 3 of the above**

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

**4.2.3 - Annual expenditure for purchase of books/ e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**136.78**

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

**4.2.4 - Number of usage of library by teachers and students per day (foot falls and login data for online access)**

**0**

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

### **4.3 - IT Infrastructure**

**4.3.1 - Number of classrooms and seminar halls with ICT - enabled facilities such as LCD, smart board, Wi-Fi/LAN, audio video recording facilities during the year**

**129**

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

4.3.2 - Institution has an IT policy, makes appropriate budgetary provision and updates its IT facilities including Wi-Fi facility

Saurashtra University has a clear policy of updating its Information Technology (IT) facilities from time to time. The modification and up-gradation of IT infrastructure depend on both the obsolescence of the instruments and gadgets as well as the arrival of new technology in the respective field. There is a set procedure of procuring and installing new IT infrastructure through e-tendering and inviting quotations by the Computer Centre of the University.

Saurashtra University has updated its IT infrastructure very frequently. Some of the IT infrastructures updated are enlisted here below:

- (1) New rack servers
- (2) New computer systems
- (3) New all in one computer
- (4) Higher configuration laptops
- (5) Printers
- (6) Smartboards
- (7) Android-based projectors
- (8) Wireless presenters
- (9) Visual presenter
- (10) Digital podiums
- (11) Expanded Wi-Fi facilities

The Saurashtra University has purchased and installed three high-end servers at the Examination Section, Account Section and Department of Statistics during the year of 2018-19. Further, the University

has purchased and installed more than 1000 Closed Circuit Television Cameras in the classrooms, seminar halls, conference halls, chambers of Head of the Departments, Chambers of the Officers of the University, and at the strategic points across the campus.

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File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

#### 4.3.3 - Student - Computer ratio during the year

Number of students	Number of Computers available to students for academic purposes
1464	750

#### 4.3.4 - Available bandwidth of internet connection in the Institution (Leased line)

• ?1 GBPS

File Description	Documents
Upload relevant supporting document	No File Uploaded

#### 4.3.5 - Institution has the following Facilities for e-content development Media centre Audio visual centre Lecture Capturing System(LCS) Mixing equipment's and softwares for editing

A. All of the above

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Upload the data template	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Total expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component during the year

1984.01

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The university has a well-organized system for the maintenance and utilization of physical, academic, and support facilities, including laboratory, library, sports complex, computers, and classrooms.

For the sake of prompt and correct action to be initiated, starting from the first moment, the maintenance and utilization systems are kept distinct.

The maintenance department comprises of estate section, computer center, general section, and store section.

The estate section looks after the civil, mechanical, and electrical affairs.

The general section manages the telephonic and EPBX communication set-up of the university. The Store section manages inventory supply to all Sections and Departments while the computer center maintains the IT infrastructure, including computers, networks, internet and intranet, and all smart devices.

#### Computer Centre

The computer center has a well-designed system of maintaining campus IT infrastructure across the departments and the administrative section. Their several requisition forms made available by the centre to the departments and section. Once the requisition form is submitted to the Computer Centre, it will take care of the matter in the prescribed manner to get it accomplished. Financial power is vested with the center to a certain level, and after that, it needs to take approval from the higher authorities.

#### Estate section

The estate section has the overall responsibility of looking after the civil, mechanical, and electrical affairs on the widespread campus.

The university has practiced executing annual rate contracts of maintenance for overall electrifications, air conditioning facilities, water supply system, street light system, RO plant, water cooler system, infrastructure, campus cleaning, rooftop solar system cleaning, inverter system, lift maintenance, campus security, maintenance of landscaping, garden and Nagar Nandanvan forest in coordination with the state forest department.

The procedure with the Estate Section is comparatively simple; one has to just put a request on blank paper mentioning the type of service required in the name of University Engineer. The authorities then assign the task to an appropriate employee or contractor and will follow it up for satisfactory completion

### Library

The library has a diverse collection of books, journals, magazines, dailies and e-books, and e-journals. The library has adequate staff to look after its maintenance.

The library collects requisites from every academic department for the resources to be procured every year and gets the necessary funds sanctioned from the university. Upon sanctioning the funds, new resources are procured to enrich the library.

The library has some rare and unique manuscripts, books, and literature. Such resources are provided with special care, looking into its literature value.

### Laboratories

The university has several laboratories spread across various Departments and a few central laboratories.

The concerned departments' laboratory technicians maintain departmental laboratories, and if required, support from the Estate Section or external resources is sought.

### Sports complex

The university has numerous playgrounds and state of the art sports complex and Semi-Olympic size Swimming Pool. They are taken care of by the Physical Education Section of the University in coordination with the Estate Section.

File Description	Documents
Upload relevant supporting document	No File Uploaded

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Total number of students benefited by scholarships and free ships provided by the

**institution, Government and non-government agencies (NGOs) during the year (other than the students receiving scholarships under the government schemes for reserved categories)**

993

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

**5.1.2 - Total number of students benefited by career counselling and guidance for competitive examinations offered by the Institution during the year**

3785

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

**5.1.3 - Following Capacity development and skills enhancement initiatives are taken by the institution** Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) Awareness of trends in technology

**A. All of the above**

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

**5.1.4 - The Institution adopts the following for redressal of student grievances including sexual harassment and ragging cases** Implementation of guidelines of statutory/regulatory bodies Organisation wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

**• All of the above**



File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

## 5.2 - Student Progression

**5.2.1 - Number of students qualifying in state/ national/ international level examinations during the year (eg:NET/SLET/GATE/GMAT/CAT/ GRE/TOEFL/Civil Services/State government examinations)**

**5.2.1.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year**

77

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

**5.2.2 - Total number of placement of outgoing students during the year**

81

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

**5.2.3 - Number of recently graduated students who have progressed to higher education (previous graduating batch) during the year**

249

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

## 5.3 - Student Participation and Activities

**5.3.1 - Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter -university/state/national/international events (award for a team event should be counted as one) during the year**



1

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

### 5.3.2 - Presence of Student Council and its activities for institutional development and student welfare

Students representation in the most powerful administrative body i.e. SENATE (Section 16(1), Saurashtra University Act, 1965) ensures that their voice reaching the authorities with enough impact. They are elected by democratic processes from each faculty and are responsible to give voice to the concerned faculty related issues in the supreme body. Further, the University nominates student members, as per the provisions given in the University Hand Book, on various boards and committees e.g. Sports Board, Culture Board, etc.

All Departments on the campus ensures students' active participation in all academic and administrative affairs. Students are accommodated in various Departmental Committees informal manner. They are assigned several tasks for grooming their abilities in terms of managing things and affairs effectively. They organize the functions like Welcome Party, Farewell Party, Industrial and Education Visits, and celebration of national, regional and local importance. Departmental cultural activities are grossly managed by the students under the supervision of a faculty member assigned for the purpose. Besides, the students in the Departments work as volunteers for various important events such as conferences, seminars, workshops, etc.

The Departments on the campus have a system of identifying/nominating Class Representatives. However, there is no standard procedure for selecting Class Representatives.

University has its own Earn While Learn Programme where students are assigned various administrative duties like CCTV monitoring, data operation and various small administrative responsibilities. They are paid nominal honorarium per hourly basis.

Students are trained occasionally to lead several activities such as planning and conducting educational tours, accounting for the same. Students are also groomed to frame fieldwork planning and related

activities. They are included in the activities such as Plastic Free Campus Drive, Tree Plantation, Blood Donation Camp, Gender Awareness Programmes, etc. Students are part of a grievance redressal mechanism.

Certain Departments are running students club e.g. Department of Nano Science and Advanced Materials runs 'Applied Physics Club'.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events / competitions organised by the institution during the year

0

File Description	Documents
Upload the data template	No File Uploaded
Upload relevant supporting document	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and other support services during the year

Saurashtra University has initiated the registration process for the Alumni Association very recently. It does not mean that the University did not have such association or relevant activities earlier also. There existed some Departmental Alumni Associations formally and informally prior to this. Various academic departments of the University had formulated their Alumni Associations, and the same had been working for long. For example, the Department of English & Comparative Literature Studies, Chemistry, Pharmaceutical Science, History, and Psychology have their functional Alumni Associations; and have been executing numerous events on and off the campus. Initially, these associations were aiding the students financially and in finding better career options and the Departments in technical and academic needs. Some alumni are entrepreneurs and are a major help in the placement of our students. These alumni help us in organizing conferences, seminars and workshops financially as well as technically.

To bring all such alumni under the umbrella of the Saurashtra University Alumni Association all such associations will be merged

into a bigger one.

The Department of English, Pharmaceutical Sciences, Chemistry, Psychology and History have their active association and the departments have been organizing alumni chapter meets frequently. Alumni of the Department of English have donated a handsome amount Rs. 8, 00,000 to the Department.

The University has a long list of its alumni, who have marked their names of the skies of success in various fields and made its alma mater pride. Name of a few of them are as follows:

1. Shri Vijay Rupani Hon. Chief Minister of Gujarat
2. Shri Purshottam Rupala Union Minister, GOI
3. Shri Shaktisinh Gohil Ex Member of Parliament
4. Keshavram Kashiram Shastri Famous Educationist and Ex-Vice Chancellor
5. Dhirendra Hiralal Waghela Former Chief Justice of High Courts of Maharashtra, Karnataka
6. Shri Vajubhai Vala Hon. Governor, Karnataka
7. Shri Manoharsinhji Jadeja ACP, Rajkot
8. Dr. LAD Assistant Professor, Narmada College, Bharuch
9. Dr. Aarti Vyas Mamlatdar, Rajpipla
10. Dr. Anamik Shah Vice Chancellor, Gujarat Vidyapith
11. Dr. Mahendra Padaliya Ex Vice Chancellor, Saurashtra University and Govind Guru University
12. Dr. Kamlesh Joshipura Ex Vice Chancellor, Saurashtra University and IITE University
13. Bhavnaben Joshipura Ex Mayor, Rajkot
14. Shri Bhikhudan Gadhavi Padma Bhushan, Famous folk singer.

Some of the remarkable contributions from our alumni are listed below:

- Dr. Maitri Joshi alumnus of the Chemistry Department has donated chemical abstract worth Rs. 10,00,000 to the Department.
- Mr. M. N. Satyadev has donated a Gas Chromatography unit to the department for students of Analytical Chemistry.

File Description	Documents
Upload relevant supporting document	No File Uploaded

#### 5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The institution has a clearly stated vision and mission which are reflected in its academic and administrative governance

##### Our Vision

"To be at the vanguard of knowledge in the domain of higher learning and achieve the highest global standards."

##### Our MISSION

1. To achieve excellence in teaching and research.
2. To empower learners in achieving their professional goals.
3. To strengthen educational - professional goals.
4. To contribute to building the society and the nation.
5. To improve the quality of life in harmony with our heritage, culture, and environment
6. To relate learning with the highest human values.

Effective leadership is crucial to apprehend the vision by setting values and participative decision-making process of strictly following the mission and accomplishing the institution's objectives accordingly. It is also instrumental in building the work culture, which in turn yields long term fruits. The involvement of the leadership is mandated in the formulation of action plans for all operations and incorporation of the same for fetching desired results. It also plays a pivotal role in interaction with stakeholders, support policy formation and planning through need analysis, SWOC analysis and research inputs.

The management is committed to maintaining high standards in

imparting education while providing the best in class infrastructure and facilities. The action plan of the university confirms to achieve the mission of the institute, disseminates the vision and mission, and involves the policy statements framing by the Syndicate. Departments are independent to design their action plans in consultation with faculty members, to review outcomes of action plans and amend the same. The management reviews and restructures quality policies as required. The management arranges for necessary training for faculty and supporting staff to promote a healthy work culture.

File Description	Documents
Upload relevant supporting document	No File Uploaded

6.1.2 - The effective leadership is reflected in various institutional practices such as decentralization and participative management

#### Implementation of Curriculum: A Case Study

The curriculum of various programs and courses is designed and finalized by the Board of Studies of the respective program and course. Once the curriculum is finally drafted and approved, it is sent to the Departments for its implementation. Once the curriculum is communicated to the Departments on the campus, it is their responsibility to implement it effectively. In such implementation of curriculum, the practice of decentralization and participative management is evident. All academic departments on the campus call the Staff Council meeting regularly. The Staff Council is a common pattern of running the departmental affairs. The Curriculum implementation is decided in the staff council meeting of the Departments. The following matters are discussed and decided in the Staff Council meetings concerning curriculum implementation:

#### Subject Allocation

All subjects under a program/course to be taught in a semester are allocated to the faculty members at the beginning of the term. The Staff Council meeting is called at the beginning of each semester to decide the subject allocation to faculty members. Usually, subjects are offered as per the specialization of the faculty. However, a faculty is supposed to keep on changing subjects/papers every two to three years. All such decisions are taken on a democratic pattern.

#### Assessment Pattern

The assessment pattern of students is well defined in every syllabus. However, its micro-planning and the process of implementation are decided in the Staff Council meeting at the beginning of each semester.

#### Postgraduate Seminar

Every department on the campus conducts a seminar session, preferably in the afternoon of Friday. These seminars are meant for students; conducted and presented by the students only. A faculty member is deputed to be the adviser of the seminar.

#### Committees and Cell

Every department constitutes several committees and cells to implement curricular and extra-curricular activities in the department effectively. Such formation of cells and committees are done by the Staff Council meetings of the Departments.

#### Succession Plan

There is a clear-cut and well-defined succession plan in the campus campuses departments for its smooth functioning. The next man in the department will automatically get in the steering for disposing of the departmental work and activities.

#### Participative Management

There are certain committees and cells in the Departments on the campus where students and non-teaching staff are included to make it a participative style of functioning. IQAC, D-IQAC, and Alumni Association are examples of participative management. The above-mentioned case study is just one area where the institute practices decentralization and participative management. Nevertheless, the entire University system is based on decentralization and

participative management. All stakeholders, such as students, employers, teachers, parents, alumni, society people, and others, are included in one or the other committee/platform.

File Description	Documents
Upload relevant supporting document	No File Uploaded

## 6.2 - Strategy Development and Deployment



## 6.2.1 - The institutional Strategic plan is effectively deployed

Saurashtra University has a well-drafted perspective plan and its deployment for the development and continuous academic growth of the University. The University has developed the following set of plans for its well-targeted and expected growth and development:

- Short term plan for 3 years
- Midterm plan for 7 years
- Strategic plan for 15 years

These strategic plans are developed in line with the instructions of Hon. Governor of Gujarat State and the Chancellor of our University.

Further, there is an Estate Committee under the Chairmanship of the Vice-Chancellor, which looks after the infrastructural requirements and its suitable development as per the demand of academic affairs of the University. Besides, there is another statutory body known as the Finance Committee, which decides about the University's capital expenditure for the long term growth, development, and maintenance of the available facilities across the campus.

As per the Saurashtra University Act, 1965, there is a statutory body called Planning Board, which is responsible for drafting road map for the overall prospective growth of the University. Hence, it is submitted that the Saurashtra University has well defined strategic planning for its overall academic growth and excellence in the field of Higher Education in the state of Gujarat.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The organizational structure of the university including the governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism is being formed as per the Saurashtra University Act 1965 Ordinance 205.

The organizational structure is mapped in the attached file.



A detail of the same is available in the aforementioned ordinance in Saurashtra University Handbook.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

### 6.2.3 - Institution Implements e-governance in its areas of operations

6.2.3.1 - e-governance is implemented covering B. Any 3 of the above following areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has a performance appraisal system, promotional avenues and effective welfare measures for teaching and non-teaching staff

Saurashtra University has quite a big list of welfare measures for teaching and non-teaching staff. The university ensures that the teaching and non-teaching staff gets the best of the working environment on the campus as part of hygiene factors for keeping their motivational level high. All faculty members are provided with the best of the necessary facilities, such as individual chambers with Air Conditioners, sufficient chairs, tables, and cupboards. All teaching and non-teaching staff of the university are covered with group insurance.

The employees can avail free health treatment facility at the University Health Centre. The University Health Centre has basic amenities to take care of employees' health issues. Moreover, the medicines, pathological tests, X-Ray reports, physiotherapy, and other amenities are provided absolutely free. Besides, super-specialist doctors including physician's ENT, Orthopaedic, Dermatologist, and Ophthalmologist are on the Panel and these doctors remain available at the Health Centre on certain weekly days.

The University Non-Teaching Cooperative Society is in existence for thirty years. Employees of the University may avail of a loan facility from the Society up to Rs. 5 lakh. The university financially supports the recreation Club of Non-teaching employees for welfare activities such as felicitation of Employees' Kids for their academic achievement. Moreover, employees' children are given fee relaxation in the program managed by the university.

The Teacher Credit Cooperative Society is in existence for more than thirty years. Any member can avail loan facility up to Rs. 15 lakhs. All the teachers are covered under the group insurance scheme. The telephone expense is reimbursed limited to Rs.500 to all university teachers. Since it is a stateconventional, all benefits such as gratuity, provident fund, pension, and leave encashment are at par with the government's employees. Moreover, employees' children are given fee relaxation in the program managed by the university. The Women Fitness and Health Centre takes care of fitness and health-related issues of women's employees.

The indoor stadium possesses the badminton court, table tennis court, yoga, and other sports amenities including separate gymnasiums for male and female employees.

The University offers residential accommodation for the teaching and non-teaching staff.

File Description	Documents
Upload relevant supporting document	No File Uploaded

### 6.3.2 - Total number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload the data template	No File Uploaded
Upload relevant supporting document	<a href="#">View File</a>

### 6.3.3 - Number of professional development / administrative training Programmes organized by the institution for teaching and non-teaching staff during the year

9

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

### 6.3.4 - Total number of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the year(Professional Development Programmes, Orientation / Induction Programmes Refresher Course, Short Term Course)

64

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

## 6.4 - Financial Management and Resource Mobilization

### 6.4.1 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Saurashtra University is a state university established by Saurashtra University Act 1965. The University receives the routine grants for salary, infrastructure development and maintenance as per the provision made in the budget of state government. However, the University remained fortunate to avail a handsome grant given by RUSA (Rashtriya Uchcha Shiksha Abhiyan). The University has also look-out to apply for financial assistance to various funding agencies. In five years of span, three departments have received DAS-SAP and DST-FIST grants. The DST has set up a Centre of Advance Studies in Bio-science and National Centre for Drug Discovery. Moreover, the university has introduced self-sustainable programmes offered by the Department of Pharmaceutical Sciences. The salary component and many other expenses are managed from the fees collected. In addition, University is collecting Rs.100 per student towards development fund only once at the time of admission. Half of that is spent for student development activities while the remaining amount is spent on the development of the university. Being an affiliating university, it also collects prescribed affiliation fees from affiliated institutes. Adding to above examination fees and interest on fixed deposits of the surplus fund are also sources of fund mobilization. The Fund mobilized through fee receipts and other resources are used very thoughtfully and judiciously for the purpose for which it is meant as per the decision of syndicate and finance committee.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from government bodies during the year for development and maintenance of infrastructure (not covered under Criteria III and V) (INR in Lakhs)

5678.28

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

#### 6.4.3 - Funds / Grants received from non-government bodies, individuals, philanthropists during the year for development and maintenance of infrastructure (not covered under Criteria III and V)(INR in Lakhs)

0

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

#### 6.4.4 - Institution conducts internal and external financial audits regularly

##### Internal audit mechanism

- The internal audit is an independent appraisal activity within the organization to examine and authenticate
- financial activities in pursuance with the policies, rules and regulations.

##### Internal audit within Saurashtra University

- The Saurashtra University has a separate audit department working under the fulltime supervision of the University Auditor.
- The university practices a pre-audit system to prevent any lapses in observing any financial rules
- and regulations of the university as well as funding agency and government before releasing any
- types of payment.

- The department of internal audit acts as a filter to control irregularities.

#### External audit mechanism

- The accounts of the university are being audited by the local fund audit authorities as per the
- statutory requirement as well by the Accountant General of Government of India.
- The local fund audit represents state government and reports to the same. The report of local fund audit submitted to the state government and the university is answerable to the same.
- The report of the Accountant General audit submitted to the Indian state government and the
- university is answerable to the same.
- The audit reports are placed to syndicate and senate for the approval and compliances.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes by constantly reviewing the teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals

**IQAC (Internal Quality Assurance Cell) is bearing the responsibility of not only setting a higher aim but also it has to work as a torchbearer in the path of progress. In cases, it will have to clear path full of hurdles, hardships, and obstacles. The ultimate aim of IQAC must be continuous improvement of quality and achieving academic excellence. Commitment towards high-quality teaching at all levels of hierarchy from the top management level to the departmental level helps to identify benchmarks and promote good practices to achieve the desired goal. This is a never-ending process involves reframing the same and implementing them at various scales across departments and planning an effective support mechanism that meets the needs of teachers and students.**

The University is on a mission of achieving excellence in teaching and research, empowering learners in achieving their professional goals, building the society and the nation, and relating learning with the highest human values. University offers a Master's degree and Research programs in 28 Departments and Undergraduate programs

in 3 departments. The vision and mission of the institute are publicized in each department as well as it is emphasized well in its website, calendar, and prospectus. The curriculum each course is periodically evaluated and improved by a competent committee. All departments plan and execute orientation programs, guest lectures, study tours, internships, industrial exposures, and many more activities to mark the goal.

A quality assurance system helps the University to monitor and track core processes. IQAC helps the University to launch and monitor numerous initiatives grouped under the following headings:

1. Policy Framing and Monitoring: Setting the milestones, and then a preparing plan to reach there is most important. IQAC plays an instrumental role in developing a quality culture at an institutional level, like policy framing, designing an action plan, and monitoring its execution to achieve the desired result. University adopts quality management strategies in all academic and administrative aspects. University has implemented an academic audit mechanism for long.

2. Curriculum Designing and revision: The board of study (BOS) of various subjects and Faculty

democratically design a curriculum of individual courses keeping in mind the local as well as global, social needs. The Director and co-ordinator of IQAC apart actively in BOS meetings.

3. Support the core process: Teaching-learning and research are the core processes in any HEI. The IQAC remains cautious to achieve goals set according to the vision and mission of the university. The IQAC also promotes research activities through seed money projects, research awards, and felicitation of achievers.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

**6.5.2 - Institution has adopted the following for Quality assurance Academic Administrative Audit (AAA) and follow up action taken Confernces, Seminars, Workshops on** D. Any 2 of the above



quality conducted Collaborative quality initiatives with other institution(s) Orientation programme on quality issues for teachers and students Participation in NIRF Any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Upload the data template	No File Uploaded
Upload relevant supporting document	<a href="#">View File</a>

6.5.3 - Incremental improvements made for the preceding during the year with regard to quality (in case of first cycle) Post accreditation quality initiatives(second and subsequent cycles)

#### Post accreditation quality initiatives

Saurashtra University has undertaken several quality initiatives after its third cycle of accreditation in September 2014.

Quality improvements based on the PTR:

Recruitment of teaching and non-teaching staff to be a speedup.

Taking the recommendation of the Peer Team Report on a high priority note the Saurashtra

University has expedited the process of filling up teaching and non-teaching posts. As a result of the efforts, 23 regular teaching positions were filled-up by the end of 2016. Similarly, 02 regular junior clerks were appointed by the University during the same period. In case there is a vacant teaching position in any academic department, the University appoints faculty on contract basis till the regular appointment is done. Saurashtra University has a practice of appointing non-teaching staff on a contract basis to smoothen the function of administrative and academic affairs. Post-2014 accreditation the Saurashtra University has a good number of contracts based non-teaching employees.

The Use of computerization is increased in university administration.

Post accreditation of the third cycle Saurashtra University has put extra emphasis on the use of computers and computerization in the



university administration. The University has developed its dynamic website. Office atomization and digitalization are also done during the assessment period of the fourth cycle. The examination processes are automated. The facilities like POS modules and payment gateway are available to encourage digital payments. The RDBMS is used for data management.

Public relations office to be established to institutionalize external communications.

The public relations office is located in the inquiry section of the University.

The amount of University Research fellowship is increased. The scholarships and fellowships awarded by the government are disbursed without any delay and the UGS section as well as planning and development officer facilitates the scholar. The IQAC has initiated a student research assistant scheme for PG students to inculcate the research skill.

Results should be announced as per the academic calendar.

The university announces the academic calendar at the beginning of the academic year and most of the results declared according to the calendar.

The post of Registrar should be equivalent to that of a Professor; for which necessary steps be initiated at the highest level.

Keeping in view the recommendation of PTR the Saurashtra University has advertised Registrar's post on 24/08/2015 as per the UGC norms. Besides the above measure, Saurashtra University has undertaken several quality improvement initiatives. Some glimpses of the quality initiatives are enlisted here below:

The National facility Drug Discovery Center is developed as a Center of Excellence for drug discovery.

The University has sectioned 78 lakhs for Major Research projects through IQAC to promote the research and development as a part of the celebration of Golden Jubilee year of its establishment.

The University has taken enough majors for rainwater harvesting by constructing five check Dam with a storage capacity of 1,00,00,000 litres.

The plastic-free campus drive is carried out on a regular basis.

Footpaths are constructed for pedestrians.

The signboards for No Horn zone/Silence erected.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The academic and statutory bodies of Saurashtra university always take care of women's development programs. As an initiative, a special chapter/paper is introduced in syllabi of Master of Arts/Master of Home science (Gujarati/History/Sociology/Economics/Home Science).

#### Safety and Security

There is a very high degree of sensitization regarding safety and security on the campus. There are 365 days 24x7 security personnel deployed at different strategic points and special care has been taken for the safety inside and outside of Girls hostels. The CCTV cameras are installed for surveillance. Many signboards of 'ABHAYAM' Help-line are displayed in the campus

Counseling The center 'VIDUSHI' looks after academic issues and arranges awareness programs related to health, hygiene and baby care. A special camp on legal awareness for women was organized under the chairmanship of state women commission of Gujarat State.

The Internal Complaint cell for Sexual Harassment of Women.

The cell is working proactively for the issues related to sexual harassment and related complaints. The posters giving information of members and contact details are displayed at every department, Girls Hostel, Administrative building and Library.

#### Common room

Each department and administrative office of the university has a provision of separate "Girls/Women common room." These rooms are

provided with basic amenities such as sitting and resting furniture, fans, and lights. Some of the departments have made available some recreation facilities in the common rooms. All the university buildings, administrative building, departmental blocks, seminar and conference auditoriums, sports complexes and facilities have separate toilet blocks for women.

#### Daycare center

The center is functioning near the university library, where a safe and secure place for the children up to the age of 6 years of female students and university employees.

#### Any other relevant information

Special health check-up camps are also organized exclusively for a woman. Sanitary pad vending machines, medicinal facilities are available on the campus. Under the flagship program, "Beti Bachao Beti Padhavo students and staff of the department of home science carried out activities like exhibition and stage performance of the subject. Drawing Competition was one of the activities organized in support of the declaration made by "Mahila and Balak Vikas Mantralaya" of Central Government on the theme "Beti Bachao and Beti Padhao (BBBP)." A special sports activity for girls' students organized by the university during every annual sports day. A unique festival, "Raksha Bandhan" (Rakhi), was organized by the university.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Annual gender sensitization action plan(s)	<a href="#">The University is constantly aware and committed for gender sensitization. The University organizes programme on gender sensitization at department level as well as centralized level. The anti-sexual harassment cell as per the guidelines of University Grant Commission. The highmast flood lights are erected along the campus. The provision of sanitary pad is also made to maintain the health and hygiene of girls students. The problems like 'Think Differently', 'We Are Not Behind' are organized at regular interval. The University has planned the gender sensitization programmes in such a way that girls should feel that they are at par with boys and have equal opportunities in every section of life. It was not possible to organized in any activity due to severe Lockdown and pandemic conditions.</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common rooms d. Daycare Centre e. Any other relevant information	<a href="#">The high mast flood lights erected along the campus to increase the safety of girls after sunset. The girl students are not allowed to move out of their hostels after 7pm. Also 24*7 high security deployed at the gates of the girls hostels. The hostel wardens remain available in the hostel and no gents visitors are allowed.</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation Solar energy Wheeling to the Grid conservation Use of LED bulbs/ power-efficient equipment**

**B. Any 3 of the above**

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

#### **Solid Waste Management**

The University has provided big dust bins to collect solid waste materials across the campus. Separate dust bins each for wet waste and dry waste are provided at campus roadsides as well as in all faculty blocks as per norms of Rajkot Municipal Corporation (RMC). The wastes from the Dustbins are dumped in pits provided outside premises of various departments and collected waste materials are disposed of through Garbage Collection Vehicles of Garbage Contractor. The Day to Day cleaning of Departmental Buildings and toilet blocks, Administrative buildings internal and general toilet blocks, internal roads, garden cleaning, etc. are being done on a contract basis. As well as sweepers are also employed on daily wages.

#### **Liquid waste management**

For the purpose of General Liquid Waste Management, a proper underground drainage system is developed across the campus.

#### **Bio-medical Waste Management**

Bio-wastes are collected through various types of bags with different color codes for disposal. E.g. Disposable bio-hazardous wastes are kept in red bags. Biological waste like fragile glass, glass slides and coverslips, razor blades, pipettes and pipette-tips are disposed of in a manner that prevents harm. Microbiological wastes like cultures and stocks of infectious agents and associated microorganisms are kept in auto-cleavable plastic bags and sterilized by autoclaving and then transferred to micro waste containers and then handed over to a private recognized agency having a contract with the University. The agency vehicle collects these wastes daily from the Department and disposes of it as per government guidelines.

#### **E-Waste Management**

The outdated or abandoned electronic gadgets and instruments are stored in the respective Department and Administrative Section.

Further, the E-Waste is procured centrally by the Computer Centre of the University. Such collected Electronic Wastes are disposed of by the Computer Centre after following a systematic and prescribed procedure and Guidelines of the Department of Science and Technology Government of Gujarat. Written off Electronic Waste as prescribed in the handbook and guidelines are further disposed off through inviting registered and approved agencies (a tendering process e-auction and buyback).

#### Hazardous Chemicals and Radio Active Waste Management

Hazardous chemicals and liquid accumulated in Wet Laboratories of various Departments are disposed of in a prescribed manner and as per the Guidelines of Gujarat Pollution Control Board.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus** **A. Any 4 or all of the above**

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:** **C. Any 2 of the above**

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>



**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:**

**D. Any 1 of the above**

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions/awards
5. Beyond the campus environmental promotional activities

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

**7.1.7 - The Institution has a disabled-friendly and barrier-free environment Ramps/lifts for easy access to classrooms and centres. Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.**

**E. None of the above**

File Description	Documents
Upload relevant supporting document	<b>No File Uploaded</b>

**7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words)**

**The University always observe an inclusive environment on the campus. Every year various programs and celebrations organized by the University To inculcate tolerance, harmony, culture and heritage among students. Some examples are**

**1. Morning Prayer (Sarva Dharma Prayer) at each department**



2.Women's Day Celebration

3.Independence Day & Republic day Celebration

4.Moral and Ethical values in life by a celebration of Swami Vivekanand Jayanti

5.Vasant Panchami Celebration and

6.Mother tongue Day Celebration for students

7.Navratri-Mahotsav

8.Shivaji Jayanti

9.Guru Purnima & Welcome function

10.Moral Lecture on Non-violence and peace

11.Mahatma Gandhi Jayanti

12.University Establishment Day(23rd May)

In addition to the above, every year, University organizes cultural activities in the form of Youth festival and students participated enthusiastically in many events

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

The university organizes a program of awareness to the students every year for inculcating values to become a responsible citizen of India.

1.A Chintan Shibir entitled "NYAY VYAVSHTHA & MANAV ADHIKAR" (2016) was organized for creating awareness of the Human Rights and Judicial system in the students. Hon'ble Justice of Gujarat High Court Shri Tripathi sir and Shri Ramkrishna Gauswami - Head of Crime Free India Society gave lectures on the subject.

2.One day seminar on an international day against drug abuse and illicit trafficking (2018) was

organized. Shri Anvar Theba and Shri S N Chandpura officer of Prohibition Department delivered lectures to the students.

3.A workshop on a voting awareness program and registration in the electoral roll was organized for students and employees of the university in collaboration with district administration.

4.A workshop was organized for the students of the university by National Service Scheme (NSS) section under the higher education department's sponsorship, Gujarat state, to develop reading and writing habits and contribute to the nation by skill and personal development. The programs like Group discussion, Intelligence session, Cultural program, Shramdan, Yoga, etc. were organized during the workshop.

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on Code of Conduct are organized** All of the above

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Saurashtra University organizes various commemorative days to celebrate national festivals and events such as Republic Day, Independence Day and Mahatma Gandhi Jayanti to remember our freedom struggle and sacrifices. On the occasion of Republic Day and Independence Day, all the staff members and students remain present at celebrations and flag hosting perform by Honorable Vice-Chancellor/Pro Vice chancellor. Mahatma Gandhi Jayanti and Martius day are also celebrated with the organization of Swachchhta Abhiyan. The University is committed to promoting the values of nationalism preservation of cultural diversity and a sense of great civilization that India was enjoying once upon a time. The university observes the many important dates and festivals to inculcate the sense of

patriotism.and responsibility towards the nation. Some of the events are listed below;

- Mahatma Gandhi birth anniversary (2nd October)
- Saradar Vallabhbhai Patel birth anniversary(31st October)
- Babasaheb Bhimrao Ambedkar birth anniversary(14th April)
- International Women's Day (8th March)
- International Yoga Day (21st June)
- Vasant Panchmi
- University establishment day(23rd May)

NAAC

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which is reflected in Programme outcomes (POs), Programme Specific Outcomes(PSOs) and Course Outcomes(COs) of the Programmes offered by the University

The curricula developed and implemented so that they may able to satisfy the need of all the stakeholders and prepare students for placement.

The curricula are designed with proper focus to attain program outcomes, program-specific outcomes and course outcomes. The learning is anticipated through projects, presentations, and field visits and group activities. The university has developed a system of receiving structured feedback and action is also taken based on the feedback obtained.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

#### 1.1.2 - Number of Programmes where syllabus revision was carried out during the year

0

File Description	Documents
Upload the data template	No File Uploaded
Upload relevant supporting document	No File Uploaded

#### 1.1.3 - Total number of courses having focus on employability/ entrepreneurship/ skill development offered by the University during the year

##### 1.1.3.1 - Number of courses having focus on employability/ entrepreneurship/ skill development during the year

201

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

## 1.2 - Academic Flexibility

### 1.2.1 - Number of new courses introduced of the total number of courses across all programs offered during the year

0

File Description	Documents
Upload the data template	No File Uploaded
Upload relevant supporting document	No File Uploaded

### 1.2.2 - Number of Programmes in which Choice Based Credit System (CBCS)/elective course system has been implemented during the year

0

File Description	Documents
Upload the data template	No File Uploaded
Upload relevant supporting document	No File Uploaded

## 1.3 - Curriculum Enrichment

### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The university offers a wide range of courses in all the academic program that have integrated cross-cutting issues relevant to gender, environment and sustainability, human values, and professional ethics. The university strongly believes in the inculcation of human values, gender equality, professional ethics, promotion of environmental conservation, and sustainable development among its students and research scholars. Moreover, the university has a centre "Vidushi", which runs exclusive awareness programs on women empowerment. All courses on languages and literature include an in-depth study of several literary works that deal with gender, societal issues, human values, ethics, environmental issues as well as cultural aspects. The departments other than humanities and social sciences have

courses like 'Advances in Environmental Chemistry,' 'Pharmaceutical Jurisprudence,' 'Organisational Behaviour,' 'Corporate Legal Framework,' 'Conventional Energy Resources' related to environmental sustainability, human values, and professional ethics which integrates various crosscutting issues.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

### 1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

0

File Description	Documents
Upload the data template	No File Uploaded
Upload relevant supporting document	No File Uploaded

### 1.3.3 - Total number of students enrolled in the courses under 1.3.2 above

#### 1.3.3.1 - Number of students enrolled in value-added courses imparting transferable and life skills offered during the year

0

File Description	Documents
Upload the data template	No File Uploaded
Upload relevant supporting document	No File Uploaded

### 1.3.4 - Number of students undertaking field projects / research projects / internships during the year

291

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

## 1.4 - Feedback System

### 1.4.1 - Structured feedback for design and

- None of the above

<b>review of syllabus – semester wise / is received from Students Teachers Employers Alumni</b>	
File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
<b>1.4.2 - Feedback processes of the institution may be classified as follows</b>	<b>• Feedback not collected</b>
File Description	Documents
Upload relevant supporting document	<b>No File Uploaded</b>
<b>TEACHING-LEARNING AND EVALUATION</b>	
<b>2.1 - Student Enrollment and Profile</b>	
<b>2.1.1 - Demand Ratio</b>	
<b>2.1.1.1 - Number of seats available during the year</b>	
<b>2209</b>	
File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<b>No File Uploaded</b>
<b>2.1.2 - Total number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per applicable reservation policy during the year (Excluding Supernumerary Seats)</b>	
<b>2.1.2.1 - Number of actual students admitted from the reserved categories during the year</b>	
<b>774</b>	
File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<b>No File Uploaded</b>
<b>2.2 - Catering to Student Diversity</b>	
<b>2.2.1 - The institution assesses the learning levels of the students and organises special</b>	



## Programmes for advanced learners and slow learners

All departments of the University have their own mechanism for assessment of students who are slow learners and fast learners. The majority of the departments are practicing to uplift the slow learners by providing a special type of bridge courses, remedial coaching, etc. Evaluation is generally done by personal observation, viva and examinations. Slow learners are also treated by arranging seminars, assignments, debates, group discussions, weekly seminars, expert lectures and personal mentoring. Students are also involved in basic research and hands-on training to improve their skills. Fast learners at the same time are motivated further towards deep research activities and industrial projects. Special care of slow learners is also taken by arranging extra classes of their subjects, repetition of content through extra lectures, giving coaching of NET/SLET/GPAT examinations, etc. Career Counseling and Development Centre (CCDC) of the University is also actively participating in such improvement programs for students for giving its share through the arrangement of mentors and speakers. Motivational lecture series arrangement for motivating slow and fast learners is also a uniqueness of the Saurashtra University. The remedial examination is conducted in many Departments as an internal arrangement to give further chance to slow learners for building up their better performance in the terminal examination. Students are motivated to take part in various competitions arranged within Gujarat and also outside of the state. Students in certain Departments are encouraged to present their research work through a poster or oral presentation. Department of Statistics gives training to the students on various statistical tools in order to improve their skills. Industrial visit is also arranged for students to make them understand an actual picture of their field. Students are given training for facing interviews, improving their Curriculum Vitae, improving their personality and also being trained through fieldwork.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link For Additional Information	Nil

**2.2.2 - Student - Full time teacher ratio during the year**

Number of Students	Number of Teachers
1464	103

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences

Student-centric methods, such as experiential learning, participative learning, and problem-solving methodologies, are used for enhancing learning experiences. Students play an active role, and they choose what they learn and how they learn. Student's suggestions are sought in designing the courses and syllabus through workshops and feedback mechanisms in various departments. The departments under the purview of the central council have to follow the syllabus that the council decided. This syllabus is also based on motivating students to participate in various group activities such as poster presentations, group discussions, and competition. Further, the departments encourage students to participate with the community through case studies, survey work, and exhibitions. Such activities and community engagement have been made as a curricular component for students. They are also encouraged to participate through various activities and competitions like posters related to environmental hazards, pharmaceutical and science museum preparation, and plantation.

Experimental learning is provided to students to augment their academic progress. In classrooms, students are engaged in real-time assignments, seminars, quizzes, debates, research studies, and laboratory experiments. Based on the individual interest students, departments also conduct various activities such as workshops, seminars, games, and competitions that bring out the students' hidden talents. Every year, science departments provide training for students to improve their skills. Dissertation work assigned to students is a great learning process that is adopted by most of the departments. The Departments adopt the mentor-mentee system to cater to the implicit needs of the students. Mentor-mentee meetings are routinely conducted for the students to provide individualized attention and assist students on all fronts, be it psychological, social, or economic. There is a

dedicated center called Career Counseling and Development Centre (CCDC) that provides both personal and career counseling with well-trained counselors. Students avail scholarships offered by the government and non-government bodies. Students are given special coaching for competitive examinations, soft skills, and life skills. Sports and Yoga provide physical and inner strength to the students. Youth festivals, sports, and cultural programs provide a platform for the students to show their professional and individual talents.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

2.3.2 - Teachers use ICT enabled tools including online resources for effective teaching and learning processes during the year

Saurashtra university is one of the largest and oldest government university in Gujarat state. Teaching and learning are some of the critical objectives of university teachers. Looking at the current scenario, where egovernance is playing a vital role, all the faculties are continually getting updated with new helpful ICT tools. These ICT tools help in active learning for students. However, teachers also need specific professional development opportunities to increase their ability to use ICT for assessing online resources, formative learning assessment, and fostering student interaction and collaboration. There is a list of reasons which demonstrate that ICT tools can enhance teaching and learning in the 21st century. Some of the main reasons are student motivation, student attainment levels, student engagement in subject learning. These new ICT technologies can be used to do traditional things as well but in a different and more motivating manner.

Consequently, teachers are challenged not only to integrate technology into traditional aspects of literacy instruction but also to engage students in emerging technological literacies. Many ICT tools are implemented successfully in a learning environment like youtube, smartboards, e-books, e-materials, and google group tools. Most of the classrooms are equipped with ICT tools. The teachers are using ICT tools such as multi multimedia projectors, smart-boards, mobile app, and PowerPoint presentations. Few teachers are also engaged in web-based teaching. The animation, videos, interactive board, and are also used as a tool for teaching.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
<b>2.3.3 - Ratio of students to mentor for academic and other related issues during the year</b>	
<b>2.3.3.1 - Number of mentors</b>	
58	
File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
<b>2.4 - Teacher Profile and Quality</b>	
<b>2.4.1 - Total Number of full time teachers against sanctioned posts during the year</b>	
103	
File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded
<b>2.4.2 - Total Number of full time teachers with Ph.D./D.M/M.Ch./D.N.B Superspeciality/D.Sc./D'Lit. during the year</b>	
98	
File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded
<b>2.4.3 - Total teaching experience of full time teachers in the same institution during the year</b>	
<b>2.4.3.1 - Total experience of full-time teachers</b>	
1767	
File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

**2.4.4 - Total number of full time teachers who received awards, recognition, fellowships at State, National, International level from Government/Govt. recognised bodies during the year**

10

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

**2.5 - Evaluation Process and Reforms****2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year**

Nil

**2.5.1.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results year wise during the year**

45

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

**2.5.2 - Total number of student complaints/grievances about evaluation against total number appeared in the examinations during the year**

330

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

2.5.3 - IT integration and reforms in the examination procedures and processes (continuous internal assessment and end-semester assessment) have brought in considerable improvement in examination management system of the institution

Significant operations of the examination system are automated through an online web-based solution. Students of Saurashtra university campuses and affiliated colleges are getting benefits of continuous reforms in the examination procedure by integrating IT-enabled systems like Online web-based exam forms with the



inclusion of payment gateway so that students could pay their fees online, which saves their time, energy and money. Due to the automation of the Examination Section, students' visits to the departments and affiliated colleges are minimized. Saurashtra university has created an in-house printing facility to print the final documents such as mark sheets and other certificates with the photograph of the student. Computerized online Hall Tickets are generated with a photograph of the student for identification during the examination. Online payment of examination fee has also been introduced. Assessment of answer books is centralized at the university campus in a dedicated building named Convention Building. Recently, the moderation procedure has been introduced in undergraduate exams. The seating arrangement of the examinee is shuffled among nearby institutes to curb the menace of mass copying and unfair means. Various stages of examination system starting from enrollment to issue of degree certificates are automated. In the Choice Based Credit System (CBCS) pattern, the Continuous Comprehensive Assessment (CCA) has been introduced. The departments assess their students on various parameters, including summative and formative modes of assessments. External assessment and internal assessment weightage is 70:30 for Post-Graduation programs. The Internal Assessment marks as part of CCA are shown to the students and displayed on the University website. Further, examination results are also uploaded on the University website as part of the atomization of the University Examination Section. Credit and grade system for all courses have been developed. Grade points are assigned on a 10 point scale based on the range of marks secured by the students. Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA) is calculated based on the statement of marks, grades, and consolidated statements of marks and grades given. The students are continuously assessed by internal examination/ assessment of various types. Department following norms of All India Council of Technical Education (AICTE) and other councils have little variation in the ratio of external and internal assessment marks ratio. For example, the department of pharmaceutical science under the norms of the Pharmacy Council of India (PCI) has given its own assessment rules with 25:75 ratio of internal to external examination; a minimum of 50% marks passing rules. Such provisions motivate students to work hard to get through in all subjects. As per the rules, the University is conducting an external examination of all odd and even semesters at the end of every semester. Hence, students are given more chances of attending and passing the subjects.

File Description	Documents
Upload relevant supporting document	No File Uploaded

#### 2.5.4 - Status of automation of Examination division along with approved Examination Manual

A. 100% automation of entire division & implementation of Examination Management System (EMS)

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

#### 2.6 - Student Performance and Learning Outcomes

2.6.1 - The institution has stated learning outcomes (generic and programme specific)/graduate attributes which are integrated into the assessment process and widely publicized through the website and other documents

The course and program outcomes for each university syllabus are proposed by the Board of Studies (BoS) of individual faculties followed by the faculty, academic council. Then it is implemented from the concerned academic term. The course and program outcomes are proposed by thinking that students can be eligible and competent not only at local or national but also at a global level. Each course of each program is designed in such a way that the students are guided to work more practical oriented rather than theoretical. Whenever and wherever project work is required, it is incorporated in the syllabus. Moreover, these outcomes are also framed to provide multidisciplinary knowledge, core skill development, and development of ethical values and positive attitudes among the students. Due to all such types of care, the students are easily able to satisfy the need of the industries and the society; and they get easily placed in the industries or opting to be self-employed. The university has adopted several mechanisms and practices to communicate programs and course learning outcomes to all stakeholders. The university believes that the departmental program objectives should be reflected through program and course learning outcomes. The university uses precise mechanisms to engage in necessary syllabus revision, policy modification, student support, and employability to demonstrate its continuous efforts for improvement and success in achieving its vision and mission statement.



File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes, Programme specific outcomes and course outcomes are evaluated by the institution during the year

The course learning objectives determine course content and assessment strategies. They ensure the implementation of outcome-based education. Thus the teaching, learning, and assessment strategies are structured to facilitate the achievement of intended learning outcomes. Whatever the departments identify the outcome, the same is discussed in the staff council meeting; the same thing is also put before the respective Board of Studies, and discussion takes place with the concerned department of the University. Further, the same matter is discussed with the industry experts. The industry experts' suggestions and observations are taken seriously; further efforts are made to resolve issues by the Departments with the University authorities' help. Data about the outcome of learning by the students are collected regularly and continuously. Not only the physical presence of the students are counted but also their performance in internal evaluation (assignments, projects, and presentations.), and their performance in the term-end exam are noted. The faculty members play advisory roles to discuss the variations or deviations in students' performance, if any, by interacting with them.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

**2.6.3 - Number of students passed during the year**

**2.6.3.1 - Total number of final year students who passed the university examination during the year**

2180

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

**2.7 - Student Satisfaction Survey**

### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a web link)

<https://sss.sauuuni.ac.in/>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Promotion of Research and Facilities

3.1.1 - The institution Research facilities are frequently updated and there is well defined policy for promotion of research which is uploaded on the institutional website and implemented

As per the Saurashtra University Act, 1965, the provision has been made for the promotion of research. According to the policy, the budget provision has been made every year for

- Seed money projects
- Minor and Major research projects
- Student research project grant
- Grant for participation in conference.

Also, the university has instituted Prof. Dolarray Mankad Awards for excellence in research and to encourage the students and faculties to perform the quality research.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

### 3.1.2 - The institution provides seed money to its teachers for research (amount INR in Lakhs)

2.55

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

### 3.1.3 - Number of teachers receiving national/ international fellowship/financial support by various agencies for advanced studies/ research during the year

1

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

### 3.1.4 - Number of JRFs, SRFs, Post-Doctoral Fellows, Research Associates and other research fellows enrolled in the institution during the year

49

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

**3.1.5 - Institution has the following facilities to support research**  
**Central Instrumentation Centre**  
**Animal House/Green House Museum**  
**Media laboratory/Studios**  
**Business Lab**  
**Research/Statistical Databases**  
**Moot court**  
**Theatre**  
**Art Gallery**

A. Any 4 or more of the above

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

### 3.1.6 - Number of departments with UGC-SAP, CAS, DST-FIST, DBT, ICSSR and other recognitions by national and international agencies during the year

1

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

## 3.2 - Resource Mobilization for Research

**3.2.1 - Extramural funding for Research (Grants sponsored by the non-government sources such as industry, corporate houses, international bodies for research projects) endowments, Chairs in the University during the year (INR in Lakhs)**

0

File Description	Documents
Upload the data template	No File Uploaded
Upload relevant supporting document	No File Uploaded

### 3.2.2 - Grants for research projects sponsored by the government agencies during the year (INR in Lakhs)

205.75

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

### 3.2.3 - Number of research projects per teacher funded by government and non-government agencies during the year

16

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

## 3.3 - Innovation Ecosystem

3.3.1 - Institution has created an eco-system for innovations including Incubation centre and other initiatives for creation and transfer of knowledge

The basic purpose of an incubation center is to inculcate qualities of entrepreneurs among students. The Saurashtra university is quite effortful in nurturing this quality of initiating enterprising qualities among its students. The design lab working in the department of electronics is of its kind of incubation center. Following are the top 10 best projects carried out by the students as skill development: Stepper motor control is one of the essential components of a 3D Printer. The project on 'Frame making of 3D printer' is very successful. A Bi-directional DC motor speed control is a technology related to 3D printing. Weather clock is a newer technology for Arduino Board used in Radar. The real-time audio processing is used in virtual instrument engineering workbench. It is one of the advanced software tools simulating the hardware environment. SMS based

device control using AT89s52 is an AI for on-off control of any device. BlackLine follower robot is an AI technology built by using microcontroller.

Apart from the above mentioned projects, significant technology development of creating a drone prototype, Frame making of 3D printer, automatic school bell system, medicine reminder system, and greenhouse humidity and temperature control system was also developed.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

### 3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

Nil

#### 3.3.2.1 - Total number of workshops/seminars conducted on Research methodology, Intellectual Property Rights (IPR), entrepreneurship, skill development year wise during the year

4

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

### 3.3.3 - Number of awards / recognitions received for research/innovations by the institution/teachers/research scholars/students during the year

#### 3.3.3.1 - Total number of awards / recognitions received for research/innovations won by institution/teachers/research scholars/students year wise during the year

6

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

## 3.4 - Research Publications and Awards

### 3.4.1 - The institution ensures implementation of its stated Code of Ethics for research

<p><b>3.4.1.1 - The institution has a stated Code of Ethics for research and the implementation of which is ensured through the following</b></p> <ol style="list-style-type: none"> <li><b>1. Inclusion of research ethics in the research methodology course work</b></li> <li><b>2. Presence of institutional Ethics committees (Animal, chemical, bio-ethics etc)</b></li> <li><b>3. Plagiarism check</b></li> <li><b>4. Research Advisory Committee</b></li> </ol>	<p><b>A. All of the above</b></p>						
<table border="1"> <thead> <tr> <th data-bbox="102 654 537 714">File Description</th> <th data-bbox="547 654 1436 714">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="102 714 537 819">Upload relevant supporting document</td> <td data-bbox="547 714 1436 819" style="text-align: center;"><a href="#">View File</a></td> </tr> </tbody> </table>	File Description	Documents	Upload relevant supporting document	<a href="#">View File</a>			
File Description	Documents						
Upload relevant supporting document	<a href="#">View File</a>						
<p><b>3.4.2 - The institution provides incentives to teachers who receive state, national and international recognitions/awards Commendation and monetary incentive at a University function Commendation and medal at a University function Certificate of honor Announcement in the Newsletter / website</b></p>	<p><b>E. None of the above</b></p>						
<table border="1"> <thead> <tr> <th data-bbox="102 1209 537 1270">File Description</th> <th data-bbox="547 1209 1436 1270">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="102 1270 537 1330">Upload the data template</td> <td data-bbox="547 1270 1436 1330" style="text-align: center;"><b>No File Uploaded</b></td> </tr> <tr> <td data-bbox="102 1330 537 1442">Upload relevant supporting document</td> <td data-bbox="547 1330 1436 1442" style="text-align: center;"><b>No File Uploaded</b></td> </tr> </tbody> </table>	File Description	Documents	Upload the data template	<b>No File Uploaded</b>	Upload relevant supporting document	<b>No File Uploaded</b>	
File Description	Documents						
Upload the data template	<b>No File Uploaded</b>						
Upload relevant supporting document	<b>No File Uploaded</b>						
<p><b>3.4.3 - Number of Patents published/awarded during the year</b></p>							
<p><b>3.4.3.1 - Total number of Patents published/awarded year wise during the year</b></p>							
<p><b>4</b></p>							
<table border="1"> <thead> <tr> <th data-bbox="102 1684 537 1744">File Description</th> <th data-bbox="547 1684 1436 1744">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="102 1744 537 1805">Upload the data template</td> <td data-bbox="547 1744 1436 1805" style="text-align: center;"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="102 1805 537 1917">Upload relevant supporting document</td> <td data-bbox="547 1805 1436 1917" style="text-align: center;"><b>No File Uploaded</b></td> </tr> </tbody> </table>	File Description	Documents	Upload the data template	<a href="#">View File</a>	Upload relevant supporting document	<b>No File Uploaded</b>	
File Description	Documents						
Upload the data template	<a href="#">View File</a>						
Upload relevant supporting document	<b>No File Uploaded</b>						
<p><b>3.4.4 - Number of Ph.D's awarded per teacher during the year</b></p>							
<p><b>3.4.4.1 - How many Ph.D's are awarded during the year</b></p>							

<b>123</b>	
File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<b>No File Uploaded</b>
<b>3.4.5 - Number of research papers per teacher in the Journals notified on UGC website during the year</b>	
<b>3</b>	
File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<b>No File Uploaded</b>
<b>3.4.6 - Number of books and chapters in edited volumes published per teacher during the year</b>	
<b>3.4.6.1 - Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings during the year</b>	
<b>86</b>	
File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	<b>No File Uploaded</b>
<b>3.4.7 - E-content is developed by teachers For e-PG-Pathshala For CEC (Under Graduate) For SWAYAM For other MOOCs platform For NPTEL/NMEICT/any other Government Initiatives For Institutional LMS</b>	<b>E. None of the above</b>
File Description	Documents
Upload the data template	<b>No File Uploaded</b>
Upload relevant supporting document	<b>No File Uploaded</b>
<b>3.4.8 - Bibliometrics of the publications during the year based on average Citation Index in</b>	



**Scopus/ Web of Science/PubMed**

Scopus	Web of Science
5564	1175

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	No File Uploaded

**3.4.9 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University**

Scopus	Web of Science
481	198

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	No File Uploaded
Any additional information	No File Uploaded

**3.5 - Consultancy**

3.5.1 - Institution has a policy on consultancy including revenue sharing between the institution and the individual and encourages its faculty to undertake consultancy

Saurashtra University has well-defined policy for Research and Consultancy. The share of revenue generated through the consultancy is distributed between individual and university is as per following criteria:

**Project Consultation Rules**

**Case A (I):** Where the consultation is on basis of intellectual input by the faculty Member/members alone & collectively without use of infrastructure (electricity, computer library etc.)

**Case B (II):** Where consultation is on basis of intellectual input by the faculty & with use of infrastructure of university

**Case C (III):** Where consultation is on basis of efforts put in by

faculty / other Supportive staff & with use of infrastructure & inputs of universities (chemicals, glassware, instrumentation facilities)

Percentage sharing on 100% basis

Stakeholders

Case A

Case B

Case C

University

15

15

15

Department

25

35

45

Faculty/consultant

60

50

40

(IV) Where indirect/direct costs are involved, in case A, B, and C as the case may be, only after deducting the amount of actual expenditure, the consultation amount will be shared among individuals alone or those who are involved in the entire consultation work. The students who are offered for research fellowships from the project consultancy will in no case be a part of consultation sharing. However, they may be part of inventor group if their efforts are significant.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

### 3.5.2 - Revenue generated from consultancy and corporate training during the year (INR in Lakhs)

#### 3.5.2.1 - Total amount generated from consultancy and corporate training during the year (INR in lakhs)

6.18

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

### 3.6 - Extension Activities

3.6.1 - Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the year

The activities like Swachhata Abhiyan, AIDS awareness, Vyasana Mukti, Matdan Jagriti, gender equality, environmental awareness and tree plantation in the campus. Department of commerce conducted events like World Consumers Rights Day, International Yoga Day. Department of psychology conducted law awareness for women, Beti Bachao Abhiyan, Women Empowerment, and AIDS Awareness Program. Department of pharmaceutical science organized medical camps of different diseases like diabetes, obesity, anemia, and epilepsy. The chemistry department did activities like blood donation camps, charity work for soldiers. Department of statistics arranged extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development.

The department of human rights and international humanitarian law conducted human rights awareness programs. Department of Sanskrit go to neighboring society to collect funds for the Blind Men Association. The department of home science carried out activities like vaccination, Beti Bachao, Save Environment, Anti Swine Flu Campaign. Department of Social Work examine community living and counsel focused groups such as youth, women, illiterate and socially backward. The department of bioscience conducted

extension activity on health, hygiene and habitat (3H) sponsored by IQAC. The department of mathematics conducted a de-addiction program.

File Description	Documents
Upload relevant supporting document	No File Uploaded

**3.6.2 - Number of awards received by the Institution, its teachers and students from Government /Government recognised bodies in recognition of the extension activities carried out during the year**

**3.6.2.1 - Total number of awards and recognition received for extension activities from Government / Government recognised bodies during the year**

6

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

**3.6.3 - Number of extension and outreach programs conducted by the institution including those through NSS/NCC/Red cross/YRC during the year(including Government initiated programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. and those organised in collaboration with industry, community and NGOs)**

10

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

**3.6.4 - Total number of students participating in extension activities listed at 3.6.3 above during the year**

982

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

<b>3.7 - Collaboration</b>	
<b>3.7.1 - Number of collaborative activities with other institutions/ research establishment/industry for research and academic development of faculty and students during the year</b>	
<b>3.7.1.1 - Total number of Collaborative activities with other institutions/ research establishment/industry for research and academic development of faculty and students during the year</b>	
10	
<b>File Description</b>	<b>Documents</b>
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded
<b>3.7.2 - Number of functional MoUs with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the year</b>	
72	
<b>File Description</b>	<b>Documents</b>
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded
<b>INFRASTRUCTURE AND LEARNING RESOURCES</b>	
<b>4.1 - Physical Facilities</b>	
4.1.1 - The institution has adequate facilities for teaching - learning. viz., classrooms, laboratories, computing equipment, etc.	
<p>Most of the departments, particularly all Science, Business Management, and many Humanities departments, are wholly equipped with provision of power back-up, air-conditioned central instrumentation room, and machine room servers as the core units nurturing research culture amongst students and faculty members.</p> <p>All classrooms of all Departments of the Saurashtra University are well equipped with smart boards with LCD Projectors, whiteboards, Public Address System (PAS) with internet connectivity.</p>	

All academic departments and all administrative sections of the Saurashtra university are connected with the GBPS dedicated lease line of BSNL. The university has led to install more than 500 Wi-Fi devices across the campus. The Wi-Fi facility is accessible to the teaching and non-teaching staff, students, and guests on the campus.

The university is committed to ensuring adequate safety and security of its students, staff, and other stakeholders on the campus. The university has installed more than 1000 Closed Circuit Television (CCTV) Cameras in the classrooms, faculty chambers, officers' chambers, and at the strategic outdoor locations across the campus. Each faculty member has been provided with a desktop computer, laptop along with printer.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

4.1.2 - The institution has adequate facilities for cultural activities, yoga, games (indoor, outdoor) and sports. (gymnasium, yoga centre, auditorium, etc.)

Saurashtra University has state-of-the-art sports facilities for indoor and outdoor events on the campus. The dimensions of the sports facilities are stated here below:

- Kabaddi Court - 13yards X 10 yards standard size court
- Basket Ball Court - 90 feet X 50 feet standard court as per the federation norms
- Badminton Courts - Singles 44 feet X 17 feet standard synthetic court
- Doubles 44 feet X 20 feet standard synthetic court
- Cricket Ground - 500 feet diameter, 22-yard cricket pitch
- Hockey Ground - 100X60 yard
- Astroturf ground Lawn Tennis - 22.77 meter

Singles 78 feetX20 feet standard synthetic court

Doubles 78 feetX36 feet standard synthetic court

- Table Tennis - Rectangular Board 9 feetX5 feet standard table as per the norms of the federation
- Football Ground - 110 yardsX90 yards standard grassy ground
- Athletics Ground - 400-meter standard grassy track
- Swimming Pool as per the needs of Sports Authority of India

(Semi - Olympic size 25 meters X 12.5 meters)

- Indoor Stadium - 26 meterX30 meter synthetic floor and practicing multipurpose hall
  - Gymnastics
  - Badminton
  - Table Tennis
  - Judo
  - Wrestling
  - Kabbadi (matt)
  - Kho Kho (matt)
  - Weight Lifting
  - Body Building

University organizes sports festival on an annual basis on the campus of the university and sometimes in its affiliated colleges. A total number of 37 sports events are included in the sports festival of the university. The campus of the university is vibrant, with a series of cultural activities. Saurashtra university observes 'Youth Festival' every year for three days for showcasing students' talent in various cultural activities. The competitions for 31 events take place on the campus. Students from the departments and affiliated colleges participate in the youth festival. Winners of the events are felicitated with the certificate of honor a token amount. Further, the departments on the campus observe various events full of cultural activities, i.e., Fresher's welcome party, farewell party, Janmashami, Navaratri, Ganesh Chaturthi, and Hindi Diwas.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

#### 4.1.3 - Availability of general campus facilities and overall ambience

##### The Temple:

The temple Saraswati - the Goddess of knowledge and Artis located in the garden opposite to

administrative building, which provides inspirational and positive vibrations to all.

##### The Statue of Swami Vivekananda:

The giant statue of 20 feet' height of youth icon 'Swami



Vivekananda' is facing administrative

building teaches lessons of confidence, courage and character.

The Statue of Sardar Vallbhbhai Patel:

A replica of 'Statue of Unity' is put in front of the central library is a source of patriotism.

Sports Complex:

The Sardar Patel sports complex is having state of the art facilities like an indoor stadium, athletic

ground, cricket stadium, gymnasium and hokey ground of international standards. The swimming pool and

rifle shooting range are of Olympic standards are gems of the university's crown.

Women Freshness and Fitness Center:

The center is a gift to women employees and girl students. It has all types of exercising machines.

Community Party Plot:

A party plot is developed for social gatherings and functions.

Auditoriums:

There are five auditoriums located in the campus with capacities of 200 to 500 seats.

Health Center:

A health center provides OPD treatments to employees and students of the university. The consulting

physician and super specialists are also on the panel and remain available on specific weekdays.

Canteen and Refreshment Parlor:

Two canteens and an ice-cream parlor are providing quality snacks and nourishments.

**LED Lighting:**

At every sunset, the campus illuminates with beautiful LED lights.

**Banking Facilities:**

A branch of Central Bank of India (CBI) and two ATMs full-fill the financial needs.

**Hostels:**

There three boys hostels and three girls hostels on the campus provide secured accommodation to the

students on the campus.

**Guest House:**

Two guest houses provide accommodation to visiting guests.

**Staff Quarters:**

About 34 residential blocks provide accommodation to teaching and non-teaching employees.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

**4.1.4 - Total expenditure excluding salary for infrastructure augmentation during the year (INR in Lakhs)**

1495.17

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

**4.2 - Library as a Learning Resource**

4.2.1 - Library is automated using Integrated Library Management System (ILMS) and has digitisation facility

The library of Saurashtra University is fully automated using an integrated library management system with one server and 15 workstations. The implementation of automation of the library is carried out by five staff members and the remaining 10 nodes are used by the students. All the books are assigned a number as per the library coding system and stored in the database. Students and staff can independently access the books and required information very easily. The implementation and other requirements are described in detail as follows:

- Name of the ILMS software: SOUL
- Nature of automation (fully or partially): Fully
- Version: 2.2
- Year of automation: 2001

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

**4.2.2 - Institution has subscription for e-Library resources Library has regular subscription for the following: e – journals e-books e-ShodhSindhu Shodhganga Databases**

**B. Any 3 of the above**

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

**4.2.3 - Annual expenditure for purchase of books/ e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**136.78**

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

**4.2.4 - Number of usage of library by teachers and students per day (foot falls and login data for online access)**

**0**

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

### 4.3 - IT Infrastructure

#### 4.3.1 - Number of classrooms and seminar halls with ICT - enabled facilities such as LCD, smart board, Wi-Fi/LAN, audio video recording facilities during the year

129

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

4.3.2 - Institution has an IT policy, makes appropriate budgetary provision and updates its IT facilities including Wi-Fi facility

Saurashtra University has a clear policy of updating its Information Technology (IT) facilities from time to time. The modification and up-gradation of IT infrastructure depend on both the obsolescence of the instruments and gadgets as well as the arrival of new technology in the respective field. There is a set procedure of procuring and installing new IT infrastructure through e-tendering and inviting quotations by the Computer Centre of the University.

Saurashtra University has updated its IT infrastructure very frequently. Some of the IT infrastructures updated are enlisted here below:

- (1) New rack servers
- (2) New computer systems
- (3) New all in one computer
- (4) Higher configuration laptops
- (5) Printers
- (6) Smartboards
- (7) Android-based projectors

- (8) Wireless presenters
- (9) Visual presenter
- (10) Digital podiums
- (11) Expanded Wi-Fi facilities

The Saurashtra University has purchased and installed three high-end servers at the Examination Section, Account Section and Department of Statistics during the year of 2018-19. Further, the University has purchased and installed more than 1000 Closed Circuit Television Cameras in the classrooms, seminar halls, conference halls, chambers of Head of the Departments, Chambers of the Officers of the University, and at the strategic points across the campus.

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File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

#### 4.3.3 - Student - Computer ratio during the year

Number of students	Number of Computers available to students for academic purposes
1464	750

#### 4.3.4 - Available bandwidth of internet connection in the Institution (Leased line)

- 1 GBPS

File Description	Documents
Upload relevant supporting document	No File Uploaded

#### 4.3.5 - Institution has the following Facilities for e-content development Media centre Audio visual centre Lecture Capturing System(LCS) Mixing equipment's and softwares for editing

A. All of the above

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Upload the data template	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Total expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component during the year

1984.01

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The university has a well-organized system for the maintenance and utilization of physical, academic, and support facilities, including laboratory, library, sports complex, computers, and classrooms.

For the sake of prompt and correct action to be initiated, starting from the first moment, the maintenance and utilization systems are kept distinct.

The maintenance department comprises of estate section, computer center, general section, and store section.

The estate section looks after the civil, mechanical, and electrical affairs.

The general section manages the telephonic and EPBX communication set-up of the university. The Store section manages inventory supply to all Sections and Departments while the computer center maintains the IT infrastructure, including computers, networks, internet and intranet, and all smart devices.

##### Computer Centre

The computer center has a well-designed system of maintaining campus IT infrastructure across the departments and the administrative section. Their several requisition forms made available by the centre to the departments and section. Once the requisition form is submitted to the Computer Centre, it will take care of the matter in the prescribed manner to get it accomplished. Financial power is vested with the center to a certain level, and after that, it needs to take approval from the



higher authorities.

#### Estate section

The estate section has the overall responsibility of looking after the civil, mechanical, and electrical affairs on the widespread campus.

The university has practiced executing annual rate contracts of maintenance for overall electrifications, air conditioning facilities, water supply system, street light system, RO plant, water cooler system, infrastructure, campus cleaning, rooftop solar system cleaning, inverter system, lift maintenance, campus security, maintenance of landscaping, garden and Nagar Nandanvan forest in coordination with the state forest department.

The procedure with the Estate Section is comparatively simple; one has to just put a request on blank paper mentioning the type of service required in the name of University Engineer. The authorities then assign the task to an appropriate employee or contractor and will follow it up for satisfactory completion

#### Library

The library has a diverse collection of books, journals, magazines, dailies and e-books, and e-journals. The library has adequate staff to look after its maintenance.

The library collects requisites from every academic department for the resources to be procured every year and gets the necessary funds sanctioned from the university. Upon sanctioning the funds, new resources are procured to enrich the library.

The library has some rare and unique manuscripts, books, and literature. Such resources are provided with special care, looking into its literature value.

#### Laboratories

The university has several laboratories spread across various Departments and a few central laboratories.

The concerned departments' laboratory technicians maintain departmental laboratories, and if required, support from the Estate Section or external resources is sought.

**Sports complex**

The university has numerous playgrounds and state of the art sports complex and Semi-Olympic size Swimming Pool. They are taken care of by the Physical Education Section of the University in coordination with the Estate Section.

File Description	Documents
Upload relevant supporting document	No File Uploaded

**STUDENT SUPPORT AND PROGRESSION****5.1 - Student Support**

**5.1.1 - Total number of students benefited by scholarships and free ships provided by the institution, Government and non-government agencies (NGOs) during the year (other than the students receiving scholarships under the government schemes for reserved categories)**

993

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

**5.1.2 - Total number of students benefited by career counselling and guidance for competitive examinations offered by the Institution during the year**

3785

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

**5.1.3 - Following Capacity development and skills enhancement initiatives are taken by the institution Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) Awareness of trends in technology**

A. All of the above

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

**5.1.4 - The Institution adopts the following for redressal of student grievances including sexual harassment and ragging cases**  
**Implementation of guidelines of statutory/regulatory bodies**  
**Organisation wide awareness and undertakings on policies with zero tolerance**  
**Mechanisms for submission of online/offline students' grievances**  
**Timely redressal of the grievances through appropriate committees**

- All of the above

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

## 5.2 - Student Progression

**5.2.1 - Number of students qualifying in state/ national/ international level examinations during the year (eg:NET/SLET/GATE/GMAT/CAT/ GRE/TOEFL/Civil Services/State government examinations)**

**5.2.1.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year**

77

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

**5.2.2 - Total number of placement of outgoing students during the year**

81

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

### 5.2.3 - Number of recently graduated students who have progressed to higher education (previous graduating batch) during the year

249

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

### 5.3 - Student Participation and Activities

#### 5.3.1 - Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter -university/state/national/international events (award for a team event should be counted as one) during the year

1

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

#### 5.3.2 - Presence of Student Council and its activities for institutional development and student welfare

Students representation in the most powerful administrative body i.e. SENATE (Section 16(1), Saurashtra University Act, 1965) ensures that their voice reaching the authorities with enough impact. They are elected by democratic processes from each faculty and are responsible to give voice to the concerned faculty related issues in the supreme body. Further, the University nominates student members, as per the provisions given in the University Hand Book, on various boards and committees e.g. Sports Board, Culture Board, etc.

All Departments on the campus ensures students' active participation in all academic and administrative affairs.

Students are accommodated in various Departmental Committees informal manner. They are assigned several tasks for grooming their abilities in terms of managing things and affairs effectively. They organize the functions like Welcome Party, Farewell Party, Industrial and Education Visits, and celebration of national, regional and local importance. Departmental cultural activities are grossly managed by the students under the supervision of a faculty member assigned for the purpose. Besides, the students in the Departments work as volunteers for various important events such as conferences, seminars, workshops, etc.

The Departments on the campus have a system of identifying/nominating Class Representatives. However, there is no standard procedure for selecting Class Representatives.

University has its own Earn While Learn Programme where students are assigned various administrative duties like CCTV monitoring, data operation and various small administrative responsibilities. They are paid nominal honorarium per hourly basis.

Students are trained occasionally to lead several activities such as planning and conducting educational tours, accounting for the same. Students are also groomed to frame fieldwork planning and related activities. They are included in the activities such as Plastic Free Campus Drive, Tree Plantation, Blood Donation Camp, Gender Awareness Programmes, etc. Students are part of a grievance redressal mechanism.

Certain Departments are running students club e.g. Department of Nano Science and Advanced Materials runs 'Applied Physics Club'.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events / competitions organised by the institution during the year

0

File Description	Documents
Upload the data template	No File Uploaded
Upload relevant supporting document	<a href="#">View File</a>

#### 5.4 - Alumni Engagement

5.4.1 - The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and other support services during the year

Saurashtra University has initiated the registration process for the Alumni Association very recently. It does not mean that the University did not have such association or relevant activities earlier also. There existed some Departmental Alumni Associations formally and informally prior to this. Various academic departments of the University had formulated their Alumni Associations, and the same had been working for long. For example, the Department of English & Comparative Literature Studies, Chemistry, Pharmaceutical Science, History, and Psychology have their functional Alumni Associations; and have been executing numerous events on and off the campus. Initially, these associations were aiding the students financially and in finding better career options and the Departments in technical and academic needs. Some alumni are entrepreneurs and are a major help in the placement of our students. These alumni help us in organizing conferences, seminars and workshops financially as well as technically.

To bring all such alumni under the umbrella of the Saurashtra University Alumni Association all such associations will be merged into a bigger one.

The Department of English, Pharmaceutical Sciences, Chemistry, Psychology and History have their active association and the departments have been organizing alumni chapter meets frequently. Alumni of the Department of English have donated a handsome amount Rs. 8, 00,000 to the Department.

The University has a long list of its alumni, who have marked their names of the skies of success in various fields and made its alma mater pride. Name of a few of them are as follows:

1. Shri Vijay Rupani Hon. Chief Minister of Gujarat
2. Shri Purshottam Rupala Union Minister, GOI
3. Shri Shaktisinh Gohil Ex Member of Parliament



4. Keshavram Kashiram Shastri Famous Educationist and Ex-Vice Chancellor
5. Dhirendra Hiralal Waghela Former Chief Justice of High Courts of Maharashtra, Karnataka
6. Shri Vajubhai Vala Hon. Governor, Karnataka
7. Shri Manoharsinhji Jadeja ACP, Rajkot
8. Dr. LAD Assistant Professor, Narmada College, Bharuch
9. Dr. Aarti Vyas Mamlatdar, Rajpipla
10. Dr. Anamik Shah Vice Chancellor, Gujarat Vidyapith
11. Dr. Mahendra Padaliya Ex Vice Chancellor, Saurashtra University and Govind Guru University
12. Dr. Kamlesh Joshipura Ex Vice Chancellor, Saurashtra University and IITE University
13. Bhavnaben Joshipura Ex Mayor, Rajkot
14. Shri Bhikhudan Gadhavi Padma Bhushan, Famous folk singer.

Some of the remarkable contributions from our alumni are listed below:

- Dr. Maitri Joshi alumna of the Chemistry Department has donated chemical abstract worth Rs. 10,00,000 to the Department.
- Mr. M. N. Satyadev has donated a Gas Chromatography unit to the department for students of Analytical Chemistry.

File Description	Documents
Upload relevant supporting document	No File Uploaded

<b>5.4.2 - Alumni contribution during the year (INR in Lakhs)</b>	<b>E. &lt;1Lakhs</b>
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File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The institution has a clearly stated vision and mission which are reflected in its academic and administrative governance

#### Our Vision



"To be at the vanguard of knowledge in the domain of higher learning and achieve the highest global standards."

#### Our MISSION

1. To achieve excellence in teaching and research.
2. To empower learners in achieving their professional goals.
3. To strengthen educational - professional goals.
4. To contribute to building the society and the nation.
5. To improve the quality of life in harmony with our heritage, culture, and environment
6. To relate learning with the highest human values.

Effective leadership is crucial to apprehend the vision by setting values and participative decision-making process of strictly following the mission and accomplishing the institution's objectives accordingly. It is also instrumental in building the work culture, which in turn yields long term fruits. The involvement of the leadership is mandated in the formulation of action plans for all operations and incorporation of the same for fetching desired results. It also plays a pivotal role in interaction with stakeholders, support policy formation and planning through need analysis, SWOC analysis and research inputs.

The management is committed to maintaining high standards in imparting education while providing the best in class infrastructure and facilities. The action plan of the university confirms to achieve the mission of the institute, disseminates the vision and mission, and involves the policy statements framing by the Syndicate. Departments are independent to design their action plans in consultation with faculty members, to review outcomes of action plans and amend the same. The management reviews and restructures quality policies as required. The management arranges for necessary training for faculty and supporting staff to promote a healthy work culture.

File Description	Documents
Upload relevant supporting document	No File Uploaded

6.1.2 - The effective leadership is reflected in various institutional practices such as decentralization and participative management

#### Implementation of Curriculum: A Case Study

The curriculum of various programs and courses is designed and finalized by the Board of Studies of the respective program and course. Once the curriculum is finally drafted and approved, it is sent to the Departments for its implementation. Once the curriculum is communicated to the Departments on the campus, it is their responsibility to implement it effectively. In such implementation of curriculum, the practice of decentralization and participative management is evident. All academic departments on the campus call the Staff Council meeting regularly. The Staff Council is a common pattern of running the departmental affairs. The Curriculum implementation is decided in the staff council meeting of the Departments. The following matters are discussed and decided in the Staff Council meetings concerning curriculum implementation:

#### Subject Allocation

All subjects under a program/course to be taught in a semester are allocated to the faculty members at the beginning of the term. The Staff Council meeting is called at the beginning of each semester to decide the subject allocation to faculty members. Usually, subjects are offered as per the specialization of the faculty. However, a faculty is supposed to keep on changing subjects/papers every two to three years. All such decisions are taken on a democratic pattern.

#### Assessment Pattern

The assessment pattern of students is well defined in every syllabus. However, its micro-planning and the process of implementation are decided in the Staff Council meeting at the beginning of each semester.

#### Postgraduate Seminar

Every department on the campus conducts a seminar session, preferably in the afternoon of Friday. These seminars are meant for students; conducted and presented by the students only. A faculty member is deputed to be the adviser of the seminar.

#### Committees and Cell

Every department constitutes several committees and cells to implement curricular and extra-curricular activities in the department effectively. Such formation of cells and committees are done by the Staff Council meetings of the Departments.

#### Succession Plan

There is a clear-cut and well-defined succession plan in the campus campuses departments for its smooth functioning. The next man in the department will automatically get in the steering for disposing of the departmental work and activities.

#### Participative Management

There are certain committees and cells in the Departments on the campus where students and non-teaching staff are included to make it a participative style of functioning. IQAC, D-IQAC, and Alumni Association are examples of participative management. The above-mentioned case study is just one area where the institute practices decentralization and participative management. Nevertheless, the entire University system is based on decentralization and

participative management. All stakeholders, such as students, employers, teachers, parents, alumni, society people, and others, are included in one or the other committee/platform.

File Description	Documents
Upload relevant supporting document	No File Uploaded

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic plan is effectively deployed

Saurashtra University has a well-drafted perspective plan and its deployment for the development and continuous academic growth of the University. The University has developed the following set of plans for its well-targeted and expected growth and development:

- Short term plan for 3 years
- Midterm plan for 7 years
- Strategic plan for 15 years

These strategic plans are developed in line with the instructions of Hon. Governor of Gujarat State and the Chancellor of our

University.

Further, there is an Estate Committee under the Chairmanship of the Vice-Chancellor, which looks after the infrastructural requirements and its suitable development as per the demand of academic affairs of the University. Besides, there is another statutory body known as the Finance Committee, which decides about the University's capital expenditure for the long term growth, development, and maintenance of the available facilities across the campus.

As per the Saurashtra University Act, 1965, there is a statutory body called Planning Board, which is responsible for drafting road map for the overall prospective growth of the University. Hence, it is submitted that the Saurashtra University has well defined strategic planning for its overall academic growth and excellence in the field of Higher Education in the state of Gujarat.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The organizational structure of the university including the governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism is being formed as per the Saurashtra University Act 1965 Ordinance 205.

The organizational structure is mapped in the attached file.

A detail of the same is available in the aforementioned ordinance in Saurashtra University Handbook.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

### 6.2.3 - Institution Implements e-governance in its areas of operations

6.2.3.1 - e-governance is implemented

B. Any 3 of the above

covering following areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has a performance appraisal system, promotional avenues and effective welfare measures for teaching and non-teaching staff

Saurashtra University has quite a big list of welfare measures for teaching and non-teaching staff. The university ensures that the teaching and non-teaching staff gets the best of the working environment on the campus as part of hygiene factors for keeping their motivational level high. All faculty members are provided with the best of the necessary facilities, such as individual chambers with Air Conditioners, sufficient chairs, tables, and cupboards. All teaching and non-teaching staff of the university are covered with group insurance.

The employees can avail free health treatment facility at the University Health Centre. The University Health Centre has basic amenities to take care of employees' health issues. Moreover, the medicines, pathological tests, X-Ray reports, physiotherapy, and other amenities are provided absolutely free. Besides, super-specialist doctors including physician's ENT, Orthopaedic, Dermatologist, and Ophthalmologist are on the Panel and these doctors remain available at the Health Centre on certain weekly days.

The University Non-Teaching Cooperative Society is in existence for thirty years. Employees of the University may avail of a loan facility from the Society up to Rs. 5 lakh. The university financially supports the recreation Club of Non-teaching employees for welfare activities such as felicitation of Employees' Kids for their academic achievement. Moreover, employees' children are given fee relaxation in the program managed by the university.

The Teacher Credit Cooperative Society is in existence for more than thirty years. Any member can avail loan facility up to Rs. 15 lakhs. All the teachers are covered under the group insurance scheme. The telephone expense is reimbursed limited to Rs.500 to all university teachers. Since it is a stateconventional, all benefits such as gratuity, provident fund, pension, and leave encashment are at par with the government's employees. Moreover, employees' children are given fee relaxation in the program managed by the university. The Women Fitness and Health Centre takes care of fitness and health-related issues of women's employees.

The indoor stadium possesses the badminton court, table tennis court, yoga, and other sports amenities including separate gymnasiums for male and female employees.

The University offers residential accommodation for the teaching and non-teaching staff.

File Description	Documents
Upload relevant supporting document	No File Uploaded

**6.3.2 - Total number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload the data template	No File Uploaded
Upload relevant supporting document	<a href="#">View File</a>

**6.3.3 - Number of professional development / administrative training Programmes organized by the institution for teaching and non-teaching staff during the year**

9

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

**6.3.4 - Total number of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the year(Professional Development Programmes, Orientation /**



**Induction Programmes Refresher Course, Short Term Course)**

64

File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded

**6.4 - Financial Management and Resource Mobilization****6.4.1 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources**

Saurashtra University is a state university established by Saurashtra University Act 1965. The University receives the routine grants for salary, infrastructure development and maintenance as per the provision made in the budget of state government. However, the University remained fortunate to avail a handsome grant given by RUSA (Rashtriya Uchcha Shiksha Abhiyan). The University has also look-out to apply for financial assistance to various funding agencies. In five years of span, three departments have received DAS-SAP and DST-FIST grants. The DST has set up a Centre of Advance Studies in Bio-science and National Centre for Drug Discovery. Moreover, the university has introduced self-sustainable programmes offered by the Department of Pharmaceutical Sciences. The salary component and many other expenses are managed from the fees collected. In addition, University is collecting Rs.100 per student towards development fund only once at the time of admission. Half of that is spent for student development activities while the remaining amount is spent on the development of the university. Being an affiliating university, it also collects prescribed affiliation fees from affiliated institutes. Adding to above examination fees and interest on fixed deposits of the surplus fund are also sources of fund mobilization. The Fund mobilized through fee receipts and other resources are used very thoughtfully and judiciously for the purpose for which it is meant as per the decision of syndicate and finance committee.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

**6.4.2 - Funds / Grants received from government bodies during the year for development and maintenance of infrastructure (not covered under Criteria III and V) (INR in Lakhs)**



5678.28	
File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded
<b>6.4.3 - Funds / Grants received from non-government bodies, individuals, philanthropists during the year for development and maintenance of infrastructure (not covered under Criteria III and V)(INR in Lakhs)</b>	
0	
File Description	Documents
Upload the data template	<a href="#">View File</a>
Upload relevant supporting document	No File Uploaded
6.4.4 - Institution conducts internal and external financial audits regularly	
<p><b>Internal audit mechanism</b></p> <ul style="list-style-type: none"> <li>• The internal audit is an independent appraisal activity within the organization to examine and authenticate financial activities in pursuance with the policies, rules and regulations.</li> </ul> <p><b>Internal audit within Saurashtra University</b></p> <ul style="list-style-type: none"> <li>• The Saurashtra University has a separate audit department working under the fulltime supervision of the University Auditor.</li> <li>• The university practices a pre-audit system to prevent any lapses in observing any financial rules and regulations of the university as well as funding agency and government before releasing any types of payment.</li> <li>• The department of internal audit acts as a filter to control irregularities.</li> </ul> <p><b>External audit mechanism</b></p> <ul style="list-style-type: none"> <li>• The accounts of the university are being audited by the local fund audit authorities as per the</li> </ul>	

- statutory requirement as well by the Accountant General of Government of India.
- The local fund audit represents state government and reports to the same. The report of local fund audit submitted to the state government and the university is answerable to the same.
- The report of the Accountant General audit submitted to the Indian state government and the
- university is answerable to the same.
- The audit reports are placed to syndicate and senate for the approval and compliances.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes by constantly reviewing the teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals

**IQAC (Internal Quality Assurance Cell)** is bearing the responsibility of not only setting a higher aim but also it has to work as a torchbearer in the path of progress. In cases, it will have to clear path full of hurdles, hardships, and obstacles. The ultimate aim of IQAC must be continuous improvement of quality and achieving academic excellence. Commitment towards high-quality teaching at all levels of hierarchy from the top management level to the departmental level helps to identify benchmarks and promote good practices to achieve the desired goal. This is a never-ending process involves reframing the same and implementing them at various scales across departments and planning an effective support mechanism that meets the needs of teachers and students.

The University is on a mission of achieving excellence in teaching and research, empowering learners in achieving their professional goals, building the society and the nation, and relating learning with the highest human values. University offers a Master's degree and Research programs in 28 Departments and Undergraduate programs in 3 departments. The vision and mission of the institute are publicized in each department as well as it is emphasized well in its website, calendar, and prospectus. The curriculum each course is periodically evaluated and improved by a competent committee. All departments plan and

execute orientation programs, guest lectures, study tours, internships, industrial exposures, and many more activities to mark the goal.

A quality assurance system helps the University to monitor and track core processes. IQAC helps the University to launch and monitor numerous initiatives grouped under the following headings:

1. Policy Framing and Monitoring: Setting the milestones, and then a preparing plan to reach there is most important. IQAC plays an instrumental role in developing a quality culture at an institutional level, like policy framing, designing an action plan, and monitoring its execution to achieve the desired result. University adopts quality management strategies in all academic and administrative aspects. University has implemented an academic audit mechanism for long.

2. Curriculum Designing and revision: The board of study (BOS) of various subjects and Faculty

democratically design a curriculum of individual courses keeping in mind the local as well as global, social needs. The Director and co-ordinator of IQAC apart actively in BOS meetings.

3. Support the core process: Teaching-learning and research are the core processes in any HEI. The IQAC remains cautious to achieve goals set according to the vision and mission of the university. The IQAC also promotes research activities through seed money projects, research awards, and felicitation of achievers.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

**6.5.2 - Institution has adopted the following for Quality assurance Academic Administrative Audit (AAA) and follow up action taken Confernces, Seminars, Workshops on quality conducted Collaborative quality initiatives with**

D. Any 2 of the above

**other institution(s) Orientation programme on quality issues for teachers and students Participation in NIRF Any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

File Description	Documents
Upload the data template	No File Uploaded
Upload relevant supporting document	<a href="#">View File</a>

6.5.3 - Incremental improvements made for the preceding during the year with regard to quality (in case of first cycle) Post accreditation quality initiatives(second and subsequent cycles)

#### Post accreditation quality initiatives

Saurashtra University has undertaken several quality initiatives after its third cycle of accreditation in September 2014.

#### Quality improvements based on the PTR:

Recruitment of teaching and non-teaching staff to be a speedup.

Taking the recommendation of the Peer Team Report on a high priority note the Saurashtra

University has expedited the process of filling up teaching and non-teaching posts. As a result of the efforts, 23 regular teaching positions were filled-up by the end of 2016. Similarly, 02 regular junior clerks were appointed by the University during the same period. In case there is a vacant teaching position in any academic department, the University appoints faculty on contract basis till the regular appointment is done. Saurashtra University has a practice of appointing non-teaching staff on a contract basis to smoothen the function of administrative and academic affairs. Post-2014 accreditation the Saurashtra University has a good number of contracts based non-teaching employees.

The Use of computerization is increased in university administration.

Post accreditation of the third cycle Saurashtra University has put extra emphasis on the use of computers and computerization in

the university administration. The University has developed its dynamic website. Office atomization and digitalization are also done during the assessment period of the fourth cycle. The examination processes are automated. The facilities like POS modules and payment gateway are available to encourage digital payments. The RDBMS is used for data management.

Public relations office to be established to institutionalize external communications.

The public relations office is located in the inquiry section of the University.

The amount of University Research fellowship is increased. The scholarships and fellowships awarded by the government are disbursed without any delay and the UGS section as well as planning and development officer facilitates the scholar. The IQAC has initiated a student research assistant scheme for PG students to inculcate the research skill.

Results should be announced as per the academic calendar.

The university announces the academic calendar at the beginning of the academic year and most of the results declared according to the calendar.

The post of Registrar should be equivalent to that of a Professor; for which necessary steps be initiated at the highest level.

Keeping in view the recommendation of PTR the Saurashtra University has advertised Registrar's post on 24/08/2015 as per the UGC norms. Besides the above measure, Saurashtra University has undertaken several quality improvement initiatives. Some glimpses of the quality initiatives are enlisted here below:

The National facility Drug Discovery Center is developed as a Center of Excellence for drug discovery.

The University has sectioned 78 lakhs for Major Research projects through IQAC to promote the research and development as a part of the celebration of Golden Jubilee year of its establishment.

The University has taken enough majors for rainwater harvesting by constructing five check Dam with a storage capacity of 1,00,00,000 litres.

The plastic-free campus drive is carried out on a regular basis.

Footpaths are constructed for pedestrians.

The signboards for No Horn zone/Silence erected.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The academic and statutory bodies of Saurashtra university always take care of women's development programs. As an initiative, a special chapter/paper is introduced in syllabi of Master of Arts/Master of Home science (Gujarati/History/Sociology/Economics/Home Science).

#### Safety and Security

There is a very high degree of sensitization regarding safety and security on the campus. There are 365 days 24x7 security personnel deployed at different strategic points and special care has been taken for the safety inside and outside of Girls hostels. The CCTV cameras are installed for surveillance. Many signboards of 'ABHAYAM' Help-line are displayed in the campus

Counseling The center 'VIDUSHI' looks after academic issues and arranges awareness programs related to health, hygiene and baby care. A special camp on legal awareness for women was organized under the chairmanship of state women commission of Gujarat State.

The Internal Complaint cell for Sexual Harassment of Women.

The cell is working proactively for the issues related to sexual harassment and related complaints. The posters giving information of members and contact details are displayed at every department, Girls Hostel, Administrative building and Library.

#### Common room

Each department and administrative office of the university has a



provision of separate "Girls/Women common room." These rooms are provided with basic amenities such as sitting and resting furniture, fans, and lights. Some of the departments have made available some recreation facilities in the common rooms. All the university buildings, administrative building, departmental blocks, seminar and conference auditoriums, sports complexes and facilities have separate toilet blocks for women.

#### Daycare center

The center is functioning near the university library, where a safe and secure place for the children up to the age of 6 years of female students and university employees.

#### Any other relevant information

Special health check-up camps are also organized exclusively for a woman. Sanitary pad vending machines, medicinal facilities are available on the campus. Under the flagship program, "Beti Bachao Beti Padhavo students and staff of the department of home science carried out activities like exhibition and stage performance of the subject. Drawing Competition was one of the activities organized in support of the declaration made by "Mahila and Balak Vikas Mantralaya" of Central Government on the theme "Beti Bachao and Beti Padhao (BBBP)." A special sports activity for girls' students organized by the university during every annual sports day. A unique festival, "Raksha Bandhan" (Rakhi), was organized by the university.



File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Annual gender sensitization action plan(s)	<a href="#">The University is constantly aware and committed for gender sensitization. The University organizes programme on gender sensitization at department level as well as centralized level. The anti-sexual harassment cell as per the guidelines of University Grant Commission. The highmast flood lights are erected along the campus. The provision of sanitary pad is also made to maintain the health and hygiene of girls students. The problems like 'Think Differently', 'We Are Not Behind' are organized at regular interval. The University has planned the gender sensitization programmes in such a way that girls should feel that they are at par with boys and have equal opportunities in every section of life. It was not possible to organized in any activity due to severe Lockdown and pandemic conditions.</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common rooms d. Daycare Centre e. Any other relevant information	<a href="#">The high mast flood lights erected along the campus to increase the safety of girls after sunset. The girl students are not allowed to move out of their hostels after 7pm. Also 24*7 high security deployed at the gates of the girls hostels. The hostel wardens remain available in the hostel and no gents visitors are allowed.</a>
<b>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment</b>	<b>B. Any 3 of the above</b>
File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

#### Solid Waste Management

The University has provided big dust bins to collect solid waste materials across the campus. Separate dust bins each for wet waste and dry waste are provided at campus roadsides as well as in all faculty blocks as per norms of Rajkot Municipal Corporation (RMC). The wastes from the Dustbins are dumped in pits provided outside premises of various departments and collected waste materials are disposed of through Garbage Collection Vehicles of Garbage Contractor. The Day to Day cleaning of Departmental Buildings and toilet blocks, Administrative buildings internal and general toilet blocks, internal roads, garden cleaning, etc. are being done on a contract basis. As well as sweepers are also employed on daily wages.

#### Liquid waste management

For the purpose of General Liquid Waste Management, a proper underground drainage system is developed across the campus.

#### Bio-medical Waste Management

Bio-wastes are collected through various types of bags with different color codes for disposal. E.g. Disposable bio-hazardous wastes are kept in red bags. Biological waste like fragile glass, glass slides and coverslips, razor blades, pipettes and pipette-tips are disposed of in a manner that prevents harm. Microbiological wastes like cultures and stocks of infectious agents and associated microorganisms are kept in auto-cleavable plastic bags and sterilized by autoclaving and then transferred to micro waste containers and then handed over to a private recognized agency having a contract with the University. The agency vehicle collects these wastes daily from the Department and disposes of it as per government guidelines.

#### E-Waste Management

The outdated or abandoned electronic gadgets and instruments are

stored in the respective Department and Administrative Section. Further, the E-Waste is procured centrally by the Computer Centre of the University. Such collected Electronic Wastes are disposed of by the Computer Centre after following a systematic and prescribed procedure and Guidelines of the Department of Science and Technology Government of Gujarat. Written off Electronic Waste as prescribed in the handbook and guidelines are further disposed off through inviting registered and approved agencies (a tendering process e-auction and buyback).

#### Hazardous Chemicals and Radio Active Waste Management

Hazardous chemicals and liquid accumulated in Wet Laboratories of various Departments are disposed of in a prescribed manner and as per the Guidelines of Gujarat Pollution Control Board.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

<b>7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus</b>	<b>A. Any 4 or all of the above</b>
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File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

#### 7.1.5 - Green campus initiatives include

<b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b>  <ol style="list-style-type: none"> <li>1. Restricted entry of automobiles</li> <li>2. Use of bicycles/ Battery-powered vehicles</li> <li>3. Pedestrian-friendly pathways</li> <li>4. Ban on use of plastic</li> <li>5. Landscaping</li> </ol>	<b>C. Any 2 of the above</b>
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File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:**

- 1. Green audit**
- 2. Energy audit**
- 3. Environment audit**
- 4. Clean and green campus recognitions/awards**
- 5. Beyond the campus environmental promotional activities**

**D. Any 1 of the above**

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

**7.1.7 - The Institution has a disabled-friendly and barrier-free environment Ramps/lifts for easy access to classrooms and centres. Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.**

**E. None of the above**

File Description	Documents
Upload relevant supporting document	<b>No File Uploaded</b>

**7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words)**

**The University always observe an inclusive environment on the**

campus. Every year various programs and celebrations organized by the University To inculcate tolerance, harmony, culture and heritage among students. Some examples are

- 1.Morning Prayer (Sarva Dharma Prayer) at each department
- 2.Women's Day Celebration
- 3.Independence Day & Republic day Celebration
- 4.Moral and Ethical values in life by a celebration of Swami Vivekanand Jayanti
- 5.Vasant Panchami Celebration and
- 6.Mother tongue Day Celebration for students
- 7.Navratri-Mahotsav
- 8.Shivaji Jayanti
- 9.Guru Purnima & Welcome function
- 10.Moral Lecture on Non-violence and peace
- 11.Mahatma Gandhi Jayanti
- 12.University Establishment Day(23rd May)

In addition to the above, every year, University organizes cultural activities in the form of Youth festival and students participated enthusiastically in many events

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

The university organizes a program of awareness to the students every year for inculcating values to become a responsible citizen of India.

1.A Chintan Shibir entitled "NYAY VYAVSHTHA & MANAV ADHIKAR" (2016) was organized for creating awareness of the Human Rights

and Judicial system in the students. Hon'ble Justice of Gujarat High Court Shri Tripathi sir and Shri Ramkrishna Gauswami - Head of Crime Free India Society gave lectures on the subject.

2. One day seminar on an international day against drug abuse and illicit trafficking (2018) was

organized. Shri Anvar Theba and Shri S N Chandpura officer of Prohibition Department delivered lectures to the students.

3. A workshop on a voting awareness program and registration in the electoral roll was organized for students and employees of the university in collaboration with district administration.

4. A workshop was organized for the students of the university by National Service Scheme (NSS) section under the higher education department's sponsorship, Gujarat state, to develop reading and writing habits and contribute to the nation by skill and personal development. The programs like Group discussion, Intelligence session, Cultural program, Shramdan, Yoga, etc. were organized during the workshop.

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on Code of Conduct are organized**

All of the above

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Saurashtra University organizes various commemorative days to celebrate national festivals and events such as Republic Day, Independence Day and Mahatma Gandhi Jayanti to remember our freedom struggle and sacrifices. On the occasion of Republic Day and Independence Day, all the staff members and students remain



present at celebrations and flag hosting perform by Honorable Vice-Chancellor/Pro Vice chancellor. Mahatma Gandhi Jayanti and Martius day are also celebrated with the organization of Swachchhta Abhiyan. The University is committed to promoting the values of nationalism preservation of cultural diversity and a sense of great civilization that India was enjoying once upon a time. The university observes the many important dates and festivals to inculcate the sense of patriotism.and responsibility towards the nation. Some of the events are listed below;

- Mahatma Gandhi birth anniversary (2nd October)
- Saradar Vallabhbai Patel birth anniversary(31st October)
- Babasaheb Bhimrao Ambedkar birth anniversary(14th April)
- International Women's Day (8th March)
- International Yoga Day (21st June)
- Vasant Panchmi
- University establishment day(23rd May)

File Description	Documents
Upload relevant supporting document	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe one best practice successfully implemented by the Institution as per NAAC format provided in the Manual

**Best Practice:1**

**Title: "Career Counselling and Development Centre (CCDC)"**

**Objectives**

1.Saurashtra University was established in 2006 with the objectives of offering academic and careerrelated counseling to the students of the Saurashtra Region. It guides students through personal & public advice in their higher studies and preparation for various government competitive examinations like UPSC, GPSC, NET/SET (UGC), RRB, IBPS, SBI, GSSEB, SSC, LIC, etc.

2.The services provided by the CCDC to the community are with a professional commitment at

comparatively lower costs than other private institutes so that the average student can afford them.



## Context

It is a universal fact that information and training are necessary for every walk of human life. People require different types of information and training to meet day to day problems. Career and employment information and guidance is very much crucial for the student community as it guides them towards career awareness. Nowadays, every student talks about career and employment opportunities in their early college days. Career counseling and Development center plays a vital role among the students of rural colleges and University where they have no chance to go for a professional career counselor.

## Practice

The Saurashtra University was established CCDC, a unique center in Gujarat State with full fledged infrastructures having ICT enabled classrooms, Audio Visual room for video lecturing and e-resources, conference room, seminar hall, 24 by 7 internet facilities, wifi facility and separate library having more than 12000 books, 500+ e-resources, 20 magazines and periodicals for competitive examination, five newspapers and regular 1700+ registered students member. Inhouse CCDC library is the only library in Saurashtra region which having such facility for competitive exams. By considering the remarkable achievement of CCDC in the field of competitive government examination, the State Government provided more than five crores rupees of grants to develop separate library building with reading room facilities. Under this grant, the new reading library is constructed in front of CCDC, having facilities like 180

students reading area, 120 students seminar hall, 50000+ books transactional area, student's friendly periodical and newspapers section with e-resources facility which is under development. These will be a unique library in the State of Gujarat for the students of competitive examinations. The essential functions of CCDC are;

To arrange regular full-day workshops related to state or central government first examination with eminent speakers.

To conduct regular coaching of different examination 15 days to 180 days for providing training to students.

To conduct coaching classes for UGC/CSIR NET and GSET examinations under UGC schemes.

To arrange regular remedial coaching at different PG Departments under UGC schemes.

To organize motivational talk to empower students periodically.

To organize a Women Empowerment workshop with a professional speaker to help girl students for identifying various opportunities in career.

To conduct a particular program for PWD students in guiding them in competitive examinations.

To run E-mail Drive Program by sending placement information about Government and Non-

Government sectors to registered students.

The students are informed through e-mails about the job opportunity, and twelve lakes e-mails are sent still dates.

To run Soft Skill Drive program for providing training to PG students of the campus regarding

communication skills, mock interview training, personality development, creative writing, etc.

regularly and till today up to 5500+ students took free training in extra hours

To conduct non-teaching career-orientated training new initiative jointly organized with IQAC for one-week duration

To lead personal counseling to students and parents for selecting their career

To empower college Career Counseling Centre by providing necessary technical and resources

Support.

To provide competitive examination related books of the standard publisher as study material to

participants in regular coaching course free of cost

To conduct guidance for the interview and also mains examination

## Evidence of Success

A number of students have been selected in Government Sectors at Class I, II & III level by taking benefit of CCDC. In the last 5 years, 500+ students have cracked various competitive examinations. The center has organized more than 52 workshops, 96 regular coaching/training programs, and more than 20000 students took benefit of it during the last five years. The special women's empowerment and women's training programs arranged, and 700+ women took advantage of it. In the last five years, under UGC NET/GSET coaching schemes, more than 1700 students got training for Paper 1 & 2 in their respective subjects and 143 students were successfully cracked NET/GSET examinations. The 68 Remedial Coaching classes were

arranged at different PG departments of the campus under the UGC scheme and more than 2200 students benefited during the last five years. The center has organized 13 programs to enrich students 800+ students participated in these activities. More than 12,00,000 lakhs email was sent to registered students to provide placement and job-related information.

## Problems Encountered and Resource Required

The university and affiliating colleges having a large number of student strengths and students do not have a clear mindset for their career. Also, few students are a clear mindset and goals to achieve the desired job and focused on it. Many students having a lack of concentration and also a variety of subjects in different competitive examinations need more focused vision. More infrastructural facilities are needed.

## Best Practice: 2

Title: "Students Development Program"

The Saurashtra University has initiated an innovative practice on its campus entitled, Student

Development Program (SDP) from the year 2016-17.

## Objectives

To develop social responsibility, rights and duties through value education.

To develop sociability and national integration amongst the students

To nurture their personality with a holistic development approach by learning from the environment

To create a platform for integration with prominent personalities

To learn life lessons from the most famous dignitaries and successful personalities

#### Context

Physical Education Section always cares for student's active participation in a different type of Sports, Cultural, and Adventure activities for the holistic development of the students. All Departments on the campus ensures students' active participation in all academic and administrative affairs. They are assigned several tasks for grooming their abilities in terms of managing things and relationships effectively.

#### Practice

Departmental cultural activities are grossly managed by the students under the supervision of faculty members. Besides, the students in the Departments work as volunteers for various vital events such as conferences, seminars, workshops, etc. University is actively involved in the holistic development of the students. Around 13764, students are being trained in 21 different locations through experts of various fields under the Students Development Program of the University for the last five years.

#### Problems Encountered and Resources Required

In implementing the Student Development program SDP, Saurashtra University has not encountered any obstacle. On the contrary, it is highly noticeable and welcomed by the student fraternities and their parents as well. All are groomed from the experienced and prominent personalities from different segments/fields interacted with the students and conveyed many life lessons, and teaches life skills. Such a demand has arisen mainly because of the success of this unique practice. The only challenge is to make this SDP accessible to more and more students without compromising on a day to day teaching and learning activities and regular classroom activities of the department.

**Best Practice:3**

**Title: 'Vidyarthi Suraksha Nidhi Kosh'**

The Saurashtra University has initiated an innovative practice on its campus entitled, "Vidyarthi

Suraksha Nidhi" from the year 2002 onwards.

**Objectives**

To develop social security for the students and their families.

To provide moral and financial supports to the family.

To provide financial support to meet medical expenses to the family.

**Context**

Physical Education Section always cares for student's active participation in a different type of Sports, Cultural, and Adventure activities for the holistic development of the students. Moreover, in the case of the unfortunate sad demise of the enrolled regular students, the physical education section processes applications for the immediate financial support of Rs. 1,00,000/- to the family of the deceased students under the scheme of Vidyarthi Suraxa Nidhi

**Practice**

A total of 115 applications have been processed for the moral and financial support of Rs. 1,15,000,00/- from the University fund. On sad demise of the students who are representing the University in sports competitions at inter-university competitions University provides financial assistance of Rs. 5,00,000/- to their family members. University is actively involved in the holistic development of college students.

**Problems Encountered and Resources Required**

As such no problem encountered

**7.3 - Institutional Distinctiveness**

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust



(within a maximum of 200 words)

In order to focus and cater to the needs of higher education of the Saurashtra region, Saurashtra University was established, separated from Gujarat University. Higher education had not reached to the far-flung and backward areas of that time. The University has realized the dream of the Government of Gujarat by making the quality higher education affordable for all sections of the society without any discrimination of gender, caste, creed and religion. The University is providing higher education at par with global standards. Many graduates of the University have got opportunities for higher studies in the renowned universities of the world and many of them have earned higher positions in well-reputed institutes as well as corporate houses. It confirms that the aim of the establishment of the University is fulfilled in true sense. The University has also put all-round efforts to retain region-specific art, cultural heritage and language. Following is the description of the claim One of the visions in the University Act is for establishing the Saurashtra University is to "Promote the development of the study of Gujarati". The mother tongue of most of the population resides in the University area is Gujarati. Shri Zaverchand Meghani Rashtriya Shayar (National Poet) contributed widely to Gujarati folk literature. He went from village to village in search of folk-lore and published them in various volumes of Saurashtra Ni Rasdhar. To conserve the Heritage of Saurashtra, take care promote develop the study of Gujarati and to develop the unique University of Saurashtra Culture, the first Vice-Chancellor of Saurashtra University Late Dr. Dollarrai Mankad initiated the action to establish Lok Sahitya (folk literature) Section under the patronage of Department of Gujarati for providing a platform to study and research in this area. The Lok Sahitya Section of the Department of Gujarati has converted as Zaverchand Meghani Chair in the year 2011 with the major financial assistance of Rs. 25 lakh every year by the Government of Gujarat. The former Lok Sahitya Section of the Department of Gujarati has more than 500 years old 12000 (Twelve thousand) manuscripts of different literature. i.e. Charni, Baroti, Kanthastha, Vrij, Sanskrit, Magdhi and Ardh Magdhi, Dingal, Hindi etc. These manuscripts are rare collections available in the University. The students, researchers, folk singers, folk poets/artists, literary, foreign fellows etc. are taking benefit of this rare collection for further study, which ultimately benefited the society and people of the Saurashtra region. More than 30 research thesis has been published in this area and further work is going on. The Manuscript Mission, Department of Culture, Government of India

has recognized this Centre and provided financial assistance for the printing and publication of work. At present, the work of digitalization of rare manuscripts has been taken up by the University and already 70000 pages of such manuscripts have been digitized. The aim of the digitalization of these manuscripts is to preserve them and to make them available to the public domain. Distinctive activities of this centre are:

1.The Centre started to declaring Award of Rs. 1,00,000 every year in the field of different folk literature from the year 2011. The literary person/Researcher/Person work on Charni literature or Lok Sahitya or Saint Sahitya will be selected by the panel and Honor with the "Meghani Lok Sahitya Award".

2.A tri-monthly magazine entitled "Lok Gurjari" also published by the Lok Sahitya Section from 2012-13. Various works/columns/papers written by the literary person/students/researcher are published in this magazine.

3.Research Project Assistance in terms of financial assistant of Rs. 50000/- is provided to literary persons/students/researchers every year for doing research in the area of Lok Sahitya.

4.Financial assistance of Rs. 10,000/- provided to literary person/students/researcher for publication of books in the subject.

5.Many Lecture series and Seminars were organized by the Centre in collaboration with Gujarat Vidyapith, S N D T University, KSV Kachchh University, Gurjari Tribal foundation, Gujarat Vishwakosh, Gujarat Sahitya Parishad, Sahitya Akademi etc. The subjects are:

1.Folklore of North Gujarat

2.Charni Literature: Principal and pattern

3.Environment and Folklore

4.Memorized tradition and Folklore

5.Folklore of North Gujarat Tribal

7.3.2 - Plan of action for the next academic year

The pandemic condition is now decreased considerabaly and the



university is coming back to normal. The university is working hard to make streamline the disturb academic terms by arranging extra teaching for our students.

The university has planned

- (1) To conduct the Semester End Examintions (SEE) by the end of May-2022.
- (2) To revise the Syllabi as per the recommendations of NEP-2020.
- (3) To encourage the research activities by allocations of fund for Seed Money Projects.
- (4) To encourage the activities related to intellectual property right.
- (5) To encourage the activities of student start-up as per the guidlines of centra and state goverments.
- (6) To put more efforts for career development of students.
- (7) To encourage the sports and cultural activities in order to prepare students for participation in national and internation events.