

# **SAURASHTRA UNIVERSITY**



Re-Accredited Grade A by NAAC  
(CGPA 3.05)

## **FACULTY OF BUSINESS MANAGEMENT**

**SYLLABUS FOR**

**Post Graduate Diploma in Hospital Management  
(PGDHM)**

**(One Year full Time Course)**

**(Semester-I & II)**

**In Force from June-2010**

**SAURASHTRA UNIVERSITY  
RAJKOT-360005  
GUJARAT**

**WEBSITE: [www.saurashtrauniversity.edu](http://www.saurashtrauniversity.edu)**

# **POST GRADUATE DIPLOMA IN HOSPITAL MANAGEMENT AT SAURASHTRA UNIVERSITY RAJKOT**

## **INTRODUCTION:**

In the past years, very few people in India could agree with idea of managed care in the hospitals. But looking at the condition of most of the hospitals in our country and standard of healthcare that is being provided to the public / patients, it has become absolutely essential to put the responsibility of management of hospitals in the hands of the qualified hospital managers. A busy clinician has hardly any time to look after administration and if he has to do so, he does it half heartedly. In the government set ups they are more or less dependent upon clerical staff. The result is often gross mismanagement and dissatisfaction on the part of patients. The sincerity of the clinicians can hardly be doubted but hospital gets its goodwill with the overall administration and performance of every staff member.

In the coming era, we cannot do away with the need of expert hospital managers. Our country is going to need many qualified hospital managers to keep up the pace with rapidly mushrooming new hospitals. Gradually need of such human resources is being felt in this part of our country / state also. Saurashtra University has almost every medical specialty available. But there is no facility for study of hospital management at present. Keeping this in view, it was decided to start such course at Saurashtra University, Rajkot. This will not only fulfill the need of such manpower in this part of our nation but also make a genuine effort to help our hospitals reach acceptable standards and put them at par with well managed healthcare institutes in India and abroad. Medical fraternity of Rajkot is well known for their all round academic activities and it is our pleasure to announce the Hospital Management course for the aspirants to fulfill the needs of our healthcare institutes. We have tremendous support from doctors of all branches. Students can have enough experience regarding managed healthcare through their practical training and study at various local hospitals and nursing homes in Rajkot. Arrangements shall also be made to send the students at various super specialty hospitals in Gujarat and other states if needed. In this endeavor we have received tremendous support from Dr. G. C. Bhimani, Professor and Head, Department of Statistics, Saurashtra University who has very kindly given his consent to use his departmental premises for this course during the evening hours.

## **COURSE OBJECTIVES:**

At the end of the course the students should have enough knowledge and expertise to

1. Understand and express themselves in the areas which make them effective and efficient hospital managers.
2. Practically apply their study in the actual working conditions.

3. Identify the deficient areas in the hospitals and develop the ways to correct them.
4. Develop leadership qualities with positive and assertive attitude to lead the hospital's workforce.
5. Continue with the hospital management educational programme.
6. Develop and implement the healthcare programme with the help of various NGOs and other healthcare institutes.

#### **COURSE STRUCTURE:**

1. The course shall be of one year's duration with two semesters
2. Students shall be required to get a minimum of 50% marks to pass / register for the next semester and complete the required project work before being eligible for the diploma.
3. In the last month of the 2nd semester, the students shall be required to take up a project work where they will study a hospital situation and find out the problem areas in it with suggested solutions for the same.

#### **INPUT QUALIFICATION:**

The candidate for admission should be;

1. M.B., B.S. with completion of internship training. Experience of 2 — 3 years in hospitals is desirable.
2. Candidates with other qualifications like, B.H.M.S., B.B.A., B.A.M.S., B. Physiotherapy, B. Pharm, B.E., M.Sc. etc. will also be considered if they are found suitable after personal interview and group discussion. Candidates with experience in hospital management shall be preferred if their applications are supported by the concerned hospital.

#### **FEES:**

Admission fee Rs. 5000/-

Tuition fee Rs.15, 000/- per semester

#### **DISTRIBUTION OF COURSES IN EACH SEMESTER:**

First semester:-

- 1) Biostatistics
- 2) Preventive medicine
- 3) Health care administrative
- 4) Managing People and Organization
- 5) Labour Law
- 6) Computer and Information system

Second Semester:-

- 7) Operations Research
- 8) Finance of Hospital
- 9) Hospital supportive and utility services
- 10) Hospital administration
- 11) Technical communication
- 12) Project and Viva

