SAURASHTRA UNIVERSITY

RAJKOT

Re-Accredited Grade “A” by NAAC
(CGPA 2.93)

SYLLABUS OF POLITICAL SCIENCE

B. A.

B.A.SEMESTER 3 and 4

PAPER: 5 to 10

(As per C.B.C.S. and Semester System)

EFFECTIVE FROM JUNE – 2019
**Political Science Core and Elective Course**

**B. A. Semester - 3: Paper - 5**

**Course Title: Indian Government and Politics - 1**

Faculty of Arts

Annexure “A”

**Course (Paper) Name and No:** 5 Indian Government and Politics - 1

**Course (Paper) Unique Code CORE**

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**Course (Paper) Unique Code ELECTIVE-1**

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Objective
This Paper offers an introduction to Indian Constitution and Government. It begins with tracing a brief history of nationality movement which led to emergence of representative institutions. The student will gain understanding of the making of Indian Constitution and the structure of the Government. This course involves consideration of preamble, Fundamental Rights and Directive Principles of state Policy. The Parliament, Union government and Indian federation will systematically examine in this course.

Course Outline

Unit - 1 (A): Indian Constitution-1

A. The Constituent Assembly – It’s Composition and Process of Framing of the Constitution
B. Sources of Influence and Ideological Background:
   (a) Historical       (b) Social       (c) Economical
   (d) Geographical     (e) 1935 Act
   (f) Influences of British, U.S.A. and Russ Constitution

Unit – 1 (B) : Indian Constitution-2

A. Basic features of Constitution.
B. The Preamble and It’s Principles

Unit - 2 : Fundamental Rights and Directive principles of State Policy

A. Fundamental Rights given by the contributions of India
B. Directive principles of State Policy
C. Implementation of directive principles of State Policy
D. Fundamental Duties.
Unit - 3: Indian Federation

B. Evolution of Federal System (Quasi)

Unit – 4: Centre – State Relations

A. Executive Relation
B. Financial Relation
C. Legislative Relation
D. Causes for Conflicts of Centre and State Government Relations

References:

1. भारतीय संविधान – कोल्कत्ता उपयो. जमुना
2. पर्यावरण भारतीय शासन परिषद – सी. जमुनाक उद्योग.
3. भारतीय विधान विकास के तेजी करणीय. युनियन, रंग निर्माणकोर्ट. लेखन. पी.पी.अंग.शेख अने के.सी.देसाई
4. भारतीय सरकार अने राज्यसरकार युनियन. अंधुखली वि. – दिनेश शुक्ल
5. राज्यराष्ट्र द्विपक्षी पाटक अने अंतर्गत पाटक अनुच्छेद पाक्षण

- Austin Granville, Indian Constitution and Politics : Cornerstone of a Nation, New Delhi : 1999p
- M.P. Singh and Rakesh Saxena, Indian Politics - Contemporary Issues and Concerns, New Delhi: Pretice Hall, 2008
**Political Science Core and Elective Course**

**B. A. Semester - 3 : Paper - 6**

**Course Title : Local Government in India and Panchayati Raj-1**

**Faculty of Arts**

Annexure “A”

**Course (Paper) Name and No:** 6 Local Government in India and Panchayati Raj-1

**Course (Paper) Unique Code CORE** 1901240101030600

**Course (Paper) Unique Code ELECTIVE-1** 1901240201030600

**Course (Paper) Unique Code ELECTIVE-2** 1901240301030600

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Course Title: Local Government in India and Panchayati Raj-1

(3 Credits Course)

Unit – 1 (A) : (a) Meaning and Nature of Local Government,
(b) Role of Local Self Government in Modern State

Unit – 1 (B): (a) Rural Local Self Government in India,
(b) Decentralization of Powers,
(c) Panchayati Raj as an Instrument of Democratic Planning,
(d) Social Political Changes and Concept of Functional Democracy

Unit – 2 : Three-tier Structure of Panchayati Raj
A. Gram Panchayat : Formation and Functions
B. Sarpanch : Election System, Powers and functions
C. Talati – Cum – Mantri
D. Gram sabha

Unit – 3 (A) : Taluka Panchayat

A. Taluka Panchayat : Formation and Functions
B. President of Taluka Panchayat, Election System, Powers and Function
C. Taluka Development Officers (T.D.O.)

Unit – 3 (B) : District Panchayat

A. District Panchayat : Formation and Functions
B. President of District Panchayat, Election System, Powers and Function
C. District Development Officers (D.D.O.)

Unit – 4 : Panchayati Raj and It’s Glances

A. Panchayati Raj and Political Parties
B. Participation of people In Panchayati Raj
C. Panchayati Raj and Castism
Reference Books:

1. Local Self Government in India : M. P. Sharma
2. Politics in India – Rajni Kothari
3. Bharat Ma Sthanik Prashasan – P. C. Sharma
4. भारतमां पंचायती राज – भी. सी. शाह
5. पंचायती राज अने विकास – प्रो. पी. एन. शेख
6. गुजरातमां पंचायती राज –पीतांबर पटेल
7. गुजरातमां पंचायती राज – डॉ. गजेन्द्र शुक्ल
**Political Science Core and Elective Course**

**B. A. Semester - 3: Paper - 7**

**Course Title : Public Administration -1**

**Faculty of Arts**

Annexure “A”

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Unit - 1 : Definition : Public Administration

A. Definition
B. Nature and Scope
C. Coalition of Science and Public Administration and its importance.
D. Organization
E. Formal and Informal bases and principles of Organization
F. Chief Executive Department.

Unit - 2 : Organization

A. Field agencies.

Unit - 3 : Staff line

A. Staff line-2.

Unit - 4 : Auxiliary agencies

A. Auxiliary agencies.
B. Government enterprises and public corporation.

Reference Books:

1. L.D.White : Introduction to the study of public administrative
2. W.F. Willinghly : Principles of Public administrative
3. Nigam : Elements of public Administration
   ➢ राज्य वर्तमान मुख तत्त्वो – ची. हसमुख पंजाहा
   ➢ लोक प्रकाशन के नये शिलिक्ष – ची.डी. शर्मा
➢ જાહેરદાર વહીવટ - જે.ભી.શુકલ - અત્યુદ્દ્ધ પ્રકાશન વિ.ધ.૩૦ અમદાવાદ ૨૦૧૧
➢ ભારત નું વહીવટ તત્વ - ગુજરાત પ્રાંચ નિરમણ વિ.ધ. ભ.અમદાવાદ
➢ રાજય વહીવટના મૂળ્તત્ત્વો અંદાજ નિર્માણ કલ્પ્ન - જે.ભી.શુકલ - અમદાવાદ
Political Science Core and Elective Course

**B. A. Semester - 4: Paper - 8**

**Course Title : Indian Government and Politics - 2**

Faculty of Arts

Annexure “A”

Course (Paper) Name and No: 8 Indian Government and Politics - 2

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Political science  
Semester 4 Paper no-8

Course Title: Indian Government and Politics -2  
(3 Credits Course)

Unit - 1: Parliament

A. Parliament of India.
B. Lok Sabha and Raj Sabha.
C. Formation of Houses, Powers and Functions.
D. Speaker of the Lok Sabha.
E. Privileges of Member of Parliament.

Unit - 2: Executive of Union Government

A. Formation and Functions of the Ministry.
B. Prime Minister: Status, Powers, Functions and Importance.
C. The President of India: Elections System, Constitutional status,  
Powers and Impeachment Procedure

Unit – 3: Judiciary

A. Supreme Court of India.
B. Formation Powers and Functions.
C. Provision for Independence of judiciary.

Unit – 4 (A) : Constitutional amendments

A. Procedures for Constitutional amendments.
B. Important Constitutional amendments.
D. Election Commission of India: Formation powers and works.

Unit – 4 (B) : State assembly

A. Vidhan Sabha: Formation, Powers and Functions.
B. Vidhan Parishad: Formation, Powers and Functions.
C. Governor: Constitutional status and works, and Problems.
References:

6. भारतीय संविधान – दिल्ली रोपों. जयपुर.
7. वर्तमान भारतीय शासन पद्धती – सी. जमलादास प्रकाशन.
8. भारतीय विश्व विकास अने तेनी खार्गीरी. युनि. श्रंबं निर्माणमंडळ. लेखन. पी. अना. अर्थ अने दे. सी. देवार.
9. भारतीय सरकार अने राजकारण युनि. अंबानी वी. – दिनेश युक्त.
10. राजस्वाधेश देववत पाठक अने कांग्री पाठक अना. प्रकाशन.


Modes of Transaction:

1) Lecture method combined with discussion.
2) Use of audio - visual aids and internet resources.
3) Supervising Project, presentations by students for self-study.

Activities:

1) Discussion
2) Library Research
3) Projects
4) Assignments
Political Science Core and Elective Course

B. A. Semester - 4: Paper - 9

Course Title: Local Government in India and Panchayati Raj-2

Faculty of Arts

Annexure “A”

Course (Paper) Name and No: 9 Local Government in India and Panchayati Raj-2

Course (Paper) Unique Code CORE 1901240101040900

Course (Paper) Unique Code ELECTIVE-1 1901240201040900

Course (Paper) Unique Code ELECTIVE-2 1901240301040900

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Unit – 1:
(a) Problems of Panchayati raj in India
(b) Relationship between the State government and Panchayati Raj
(c) Relationship between the State government and Urban Local Self government

Unit - 2: Urban Local Self Government in India

A. Nagar Panchayat: Formation, Powers and Functions
B. Municipality (Nagar Palika): Formation, Powers and Functions
C. President of Municipality: Election System, Powers and Functions
D. Chief Officer: Powers and Functions
E. Important Committees:
   i. Standing Committee
   ii. Water works Committee
   iii. Planning Committee
   iv. House Tax Committee
   v. Education Committee

Unit - 3: Municipal Corporation (Mahanagarpalika)

A. Municipal Corporation: Formation, Powers and Functions
B. Mayor: Election System, Powers and Functions
C. Municipal Commissioner: Powers and Functions
D. Important Committees:
   i. Standing Committee
   ii. Water works Committee
   iii. Planning Committee
   iv. House Tax Committee
   v. Education Committee
**Unit – 4(A):** Problems of Panchayati Raj and suggestion for Remedies to make it more effective.

**Unit – 4(B):** (a) Evaluation of the working of the Panchayati raj in Gujarat (b) Evaluation of the working of the Panchayati raj in India

**Reference Books:**

1. Local Self Government in India : M. P. Sharma
2. Politics in India – Rajni Kothari
3. Bharat Ma Sthanik Prashasan – P. C. Sharma
4. भारतमां पंचायती राज – बी. सी. शाह
5. पंचायती राज अने विकास – प्रो. पी. आन. शेख
6. गुजरातमां पंचायती राज –पीतांबर पटेल
Political Science Core and Elective Course

B. A. Semester - 4: Paper - 10

Course Title: Public Administration -2

Faculty of Arts

Annexure “A”

Course (Paper) Name and No: 10 Public Administration -2

Course (Paper) Unique Code CORE 1901240101041000

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Political science  
Semester 4 Paper no-10  

Course Title: Public Administration -2  
(3 Credits Course)  

Unit – 1(A) : Civil Services.  

A. Civil Services.  
B. Recruitment.  
C. Training.  
D. Neutralizing and political rights of civil servants.  

Unit – 1 (B) : Budget  

A. Budget System.  
B. Formulation and excruciation treasury control and co-ordination.  

Unit - 2 : Budget  

A. Budget and legislative prosier.  
B. Legislative committees and their role.  

Unit -3 : Administrative leadership.  

A. Administrative leadership. Suppressions, Co-ordination - Morale.  

Unit - 4 : Public Accountability and responsibility.  

A. Public Accountability and responsibility, Executive, Judicial, Legislative control, public Relations.
Reference Books:

1. L.D. White : Introduction to the study of public administrative
2. W.F. Willingly : Principles of Public administrative
3. Nigam : Elements of public Administration

- राज्य वर्तमान मुंशिंग तत्त्व - भी. लक्ष्मण पंडाय
- लोक प्रकाशन के नये विविधता - भी.डी. शर्मा
- जाति वर्तमान - जे.बी. शुक्ल - आंत्र संस्कार डि.3.20 अमधावाद 2019
- भारत न - वर्तमान तत्त्व - गुजर अंचल निर्भीक डि.3.40 अमधावाद
- राज्य वर्तमान मुंशिंग तत्त्व - गुजर निर्भीक डि.3.20 अमधावाद
**S.Y.B.A. Political science**  
**Semester III Paper no-5**  
**Course Title: Indian Government and Politics -1**  
**(3 Credits Course)**

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Note : 30 Marks for Internal Assessment as per University Rules.

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**S.Y.B.A. Political science**  
**Semester III Paper no-6**  
**Course Title: Local government in India and Panchavati Raj -1**  
**(3 Credits Course)**

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<th>Unit No.</th>
<th>Unit Title</th>
<th>Credit</th>
<th>Marks</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Meaning and Nature of Local Government, Role of Local Self Government in Modern State</td>
<td>3</td>
<td>15</td>
</tr>
<tr>
<td>2</td>
<td>Rural Local Self Government in India, Decentralization of Powers, Panchayati Raj as an Instrument of Democratic Planning, Social Political Changes and Concept of Functional Democracy</td>
<td></td>
<td>15</td>
</tr>
<tr>
<td>3</td>
<td>Three-tier Structure of Panchayati Raj, Main Aims, Formation, Powers and Functions</td>
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<td>20</td>
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<tr>
<td>4</td>
<td>Panchayati Raj and Political Parties, Participation of people, Panchayati Raj and Casteism, Gram Sabha</td>
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<tr>
<td><strong>Total</strong></td>
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Note : 30 Marks for Internal Assessment as per University Rules.
### Political science
#### Semester 3  Paper no-7

**Course Title: Public Administration -1**  
*(3 Credits Course)*

<table>
<thead>
<tr>
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<th>Unit Title</th>
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<th>Marks</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Definition : Public Administration - Organization</td>
<td>03</td>
<td>20</td>
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<tr>
<td>2</td>
<td>Organization</td>
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<td>3</td>
<td>Staff - line</td>
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</tr>
<tr>
<td>4</td>
<td>Auxiliary agencies</td>
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<td><strong>Total</strong></td>
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Note: 30 Marks for Internal Assessment as per University Rules.

### Political science
#### Semester 4  Paper no-8

**Course Title: Indian Government and Politics -2**  
*(3 Credits Course)*

<table>
<thead>
<tr>
<th>Unit No.</th>
<th>Unit Title</th>
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<tbody>
<tr>
<td>1</td>
<td>Parliament</td>
<td>03</td>
<td>20</td>
</tr>
<tr>
<td>2</td>
<td>Executive of Union Government</td>
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<td>20</td>
</tr>
<tr>
<td>3</td>
<td>Judiciary</td>
<td></td>
<td>15</td>
</tr>
<tr>
<td>4</td>
<td>(A) State assembly</td>
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<td>15</td>
</tr>
<tr>
<td></td>
<td>(B) Constitutional amendments</td>
<td></td>
<td></td>
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<tr>
<td><strong>Total</strong></td>
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Note : 30 Marks for Internal Assessment as per University Rules.
### Political science  
**Semester 4  Paper no-9**

**Course Title: Local government in India and Panchayati Raj -1**  
*(3 Credits Course)*

<table>
<thead>
<tr>
<th>Unit No.</th>
<th>Unit Title</th>
<th>Credit</th>
<th>Marks</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Problems of Panchayati raj in India and Relationship between the government rural and urban bodies</td>
<td>03</td>
<td>15</td>
</tr>
<tr>
<td>2</td>
<td>Urban Local Self Government in India, Its Types, powers and Functions: 1. Municipality (Nagar Seva Sadan) 2. Municipal Corporation (Mahanagar Seva Sadan)</td>
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<tr>
<td>3</td>
<td>Problems of Panchayati Raj and Suggestions and Remedies to make it more effective</td>
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</tr>
<tr>
<td>4</td>
<td>Evaluation of the working of the Panchayati raj in Gujarat and India</td>
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</tbody>
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**Note:** 30 Marks for Internal Assessment as per University Rules.

### Political science  
**Semester 4  Paper no-10**

**Course Title: Public Administration -2**  
*(3 Credits Course)*

<table>
<thead>
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<th>Unit No.</th>
<th>Unit Title</th>
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<th>Marks</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Civil Services, Budget</td>
<td>03</td>
<td>20</td>
</tr>
<tr>
<td>2</td>
<td>Budget</td>
<td></td>
<td>20</td>
</tr>
<tr>
<td>3</td>
<td>Administrative leadership</td>
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</tr>
<tr>
<td>4</td>
<td>Public Accountability and responsibility</td>
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<td>15</td>
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<tr>
<td></td>
<td><strong>Total</strong></td>
<td></td>
<td>70</td>
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</tbody>
</table>

**Note:** 30 Marks for Internal Assessment as per University Rules.
મૂલ્યાંકનનું માધ્યમ

દરેક સેમેસ્ટરમાં દરેક પેપર દિલાશ 30 ગુણા અંતર્દેશીક મૂલ્યાંકન અને 70 ગુણા યુનિવર્સિટી પરીક્ષાના રૂપરેખા રખતે અંતર્દેશીક મૂલ્યાંક અને યુનિવર્સિટી પરીક્ષાના પ્રશ્નપત્રનું માધ્યમ નીચે પ્રમાણે રાખીએ.

અંતર્દેશીક મૂલ્યાંક (30 ગુણા)

યુનિવર્સિટી પરીક્ષાનું પ્રશ્નપત્ર (70 ગુણા)

(રૈયયુપર તથા અંકસટ્સલ વિદ્યાર્થીઓ માટે)

પ્રશ્ન – 1 : 14 ગુણા – નીચાંદ પ્રાકારનો લાંબો પ્રશ્ન (અંતર્દેશીક વિસ્તાર આપવા).
p્રશ્ન – 2 : 14 ગુણા – નીચાંદ પ્રાકારનો લાંબો પ્રશ્ન (અંતર્દેશીક વિસ્તાર આપવા).
p્રશ્ન – 4 : 14 ગુણા – નીચાંદ પ્રાકારનો લાંબો પ્રશ્ન (અંતર્દેશીક વિસ્તાર આપવા).
p્રશ્ન – 5 : 14 ગુણા – ટ્રુકનોંં (4 માધી 2 લાંબો) (1 ટ્રુકનોંંં ના 7 ગુણા)

કુલ : 70 ગુણા