

### **Minutes of the Committee for Addressing Criterion 1 of Quality Indicator Framework**

A meeting of the Committee for Addressing Criterion 1 of Quality Indicator Framework of NAAC was held at 03:00 pm on July 27, 2017, at the Office of Internal Quality Assurance Cell, Indubhai Parekh Art Gallery, Opp. University Library, Saurashtra University, Rajkot. The members of the committee were as follows:

<b>Name</b>	<b>Designation</b>	<b>Present/Absent</b>
1. Prof. P. G. Marvaniya	Chairman	Present
2. Dr. Nayan V. Jobanputra	Member	Absent
3. Shri J. G. Purohit	Member	Present
4. Prof. Alok Chakrawal	Member Coordinator	Present

The meeting started with a welcome note by the Chairman.

The proceeding of the meeting is as follows:

1. It was decided in the meeting that a structure format should be finalized for procuring data from Chairman of Board of Studies (BOS). The committee sat for finalizing the structured format for procuring data related to criterion 1 of QIF (Appended herewith).
2. It was decided that the operationalisation of this can be done as follows:
  - a. Chairman of Board of Studies (BOS) will be the main person responsible for giving appropriate data as per the appended structure.
  - b. Chairman of Board of Studies (BOS), if required, may constitute a three member committee of knowledgeable teachers of the subject.
  - c. The Hon. Dean shall certify the data prepared by the respective Chairman of Board of Studies (BOS).

The meeting ended with a vote of thanks to the Chair.

**(Prof. P. G. Marvaniya)**

**Chairman**